

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 29, 2009

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle' at 10:07 AM on October 29, 2009 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Johnny Brown
Ron Shaffer
Gary Ferguson

Staff Present: Bill Morales
Jan Funderburgh
Shirley Singletary
Julia Austin
Summer Gilcrease

Guests: Ronnie Freeman-AT&T

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present and our non-voting member Mr. Ferguson was present.
2. **Approval of September 24, 2009 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Brown motioned to accept the minutes. Mr. Shaffer seconded the motion. Motion was carried unanimously.
3. **Review September 2009 Financials.** Ms. Singletary stated that during September we paid for the Wide Area Network equipment & software for \$113,705.66. We also have purchased the GIA Consortium equipment for \$59,743.80. The board approved up to \$61,000.00 and we came in a little under that projected figure. The district spent a total of \$337,019.62 for assets and a total of \$245,448.04 for PSAP equipment. We actually received more income that we projected letting us allocate \$61,000.00 for the purchase of the GIS Consortium equipment. 9-1-1 system changes were 18% below our proposed budget with \$122,999.72 left in our budget. Ms. Singletary stated personnel expenses were at 99.01% of our budget and the total operating expenses were \$1,454,180.40 (93% of our budget). We have one item to be finalized for the FYE 9-30-09 this week which is the MapSag for \$49,021.00. Ms. Singletary asked if there were any questions.
4. **Receive update on MapSag software installation.** Mr. Morales stated that there are some errors occurring with the software. Mr. Morales stated at 2:00pm he will be having a conference call with Jerry Merlick from Contact One to see if they can get

99% of the issues resolved and if so, Mr. Merlick arrange for more detailed training session to get more guidance on how to use to software properly. If they are not able to resolve most of the issues then we will examine all options. Mr. Morales asked if there were any questions.

5. **Receive update on three Board of Managers appointments, Ron Shaffer (All cities appointee), Johnny Brown (VFD appointee), and Bobby Garmon (Smith County appointee) set to expire on December 31, 2009.** Mr. Morales stated we sent out a letter to the agencies asking them to re-appoint or nominate someone else for the Board of Managers appointments. Mr. Morales then introduced our new employee Summer Gilcrease and informed the board about the new position Public Education and Training Coordinator. Mr. Morales asked if there were any questions.
6. **Discuss and consider authorizing the District Director to execute an Addendum to the Master E911 Agreement with Southwestern Bell Corporation (“SBC”) now known as AT&T, for a 9-1-1 system equipment upgrade at the Smith County Emergency Operations Center PSAP.** Mr. Morales stated that the equipment out at Smith County has been out there since 2003 and it runs 24/7 so it is time for an upgrade. Mr. Morales stated we will purchase the Vesta Palace which is currently used at all of our PSAPS. Mr. Morales stated we had budgeted \$350,000 but this bid comes to \$288,000. Mr. Morales asked if there were any questions. Mr. Garmon made a motion to accept. Mr. Brown seconded the motion. Motion was carried unanimously.
7. **Conduct a public review hearing on the continuation of the Smith County 9-1-1 Communications District and the 9-1-1 Emergency Service fee as per Texas Health and Safety code 772.119, Public Review.**

Mr. Cottle recessed the regular meeting at 10:35AM.

Mr. Cottle stated everyone needed to sign the public hearing sign in sheet. Mr. Morales stated that we published it in the news paper on October 14th & 19th. Mr. Cottle asked if there was anyone in attendance that wanted to speak on this item. No one appeared to speak on this item.

Mr. Cottle concluded the public hearing at 10:38AM and reconvene the regular meeting.

8. **Discuss and consider adoption of an order on the continuation of dissolution of the district and the Smith County 9-1-1 Emergency Communications District fee as per Texas Health and Safety code 772.119, Public Review.** Motion was made by Mr. Shamburger. Mr. Garmon seconded the motion. Motion carried unanimously.
9. **Discuss and consider authorizing an amendment to FY 2008-2009 SC 911 operating budget line item 702400, Technology, by increasing the budgeted amount from \$13,203.10 to \$74,203.10 for the purchase of a replacement GIS consortium Server and Associated Software.** Mr. Morales stated the board actually approved the purchase of this last month; this is a technicality to amend the budget for technology. Mr. Morales stated the equipment has already been ordered and purchased. Mr. Garmon made a motion to approve. Mr. Brown seconded the motion. Motion carried unanimously.

10. Review September 2009 database activities including Addressing, MSAG, and Plat reports. Ms. Funderburgh reviewed her report stating that in the month of September there were 43 new addresses, 7 MSAGS, and 17 Plats. Ms. Funderburgh also stated we got our new Magic software installed. Ms. Funderburgh asked if there were any questions.

The meeting was adjourned at 10:50 AM

Gene Cottle-Chairman of the Board of Managers
Smith County 9-1-1 Communications District