

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
July 22, 2009

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle' at 10:02 AM on July 22, 2009 in the Board Room of the District's office at 1001 ESE Loop 323.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Johnny Brown

Staff Present: Bill Morales
Shirley Singletary
Julia Austin
Jan Funderburgh

Guests: Steve Kean- City of Tyler
Ann Wilson- County Auditor

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present. Ron Shafer was absent.
2. **Approval of June 18, 2009 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Garmon motioned to accept the minutes. Mr. Brown seconded the motion. Motion was carried unanimously.
3. **Review June 2009 Financials.** Ms. Singletary stated the district purchased two new wall signs in June for \$415.00. The total income is at 79.66%, 75% of our budget year. 9-1-1 system charges are 20% below our budget estimate. The district is working on cost figures at this time to begin some major upgrades. The total operating expenses are still under budget for this nine month period leaving the district in a favorable position for upgrades.
4. **Discuss and Consider authorizing the District to plan and organize the annual Flu Shot Clinic for Emergency Services Personnel.** Mr. Morales stated that the past three years the district has been planning and organizing the Flu Shot Clinic. The charge is \$10 and no children under the age of 4. The district orders the vaccine and Johnny gets paramedics to show up at the district office. Mr. Morales stated we need to send a letter out to each agency for an RSVP to see about how many people would be attending. Mr. Morales asked if there were any questions. Mr. Brown motioned to accept. Mr. Shamburger seconded the motion. Motion carried unanimously.

5. **Discuss and consider maintaining Texas County and District Retirement System (TCDRS) current plan provisions for plan year 2010.** Mr. Morales stated the elected rate for plan year 2010 remains at 7.33% authorization by the board is needed to maintain TCERS plan provisions. Mr. Brown motioned to accept. Mr. Shamburger seconded the motion. Motion carried unanimously.
6. **Discuss and consider the Smith County 9-1-1 Communications District Fiscal Year 2009-2010 draft budget and authorize the District Director to submit the draft budget to Commissioners Court and the 11 participating Municipalities for review and comment prior to final adoption.** Mr. Morales went over the budget and proposed the letter that will be sent out to all agencies. The letter went over major projects that will be done including; Investing over \$300,000 in a Mapped ALI system that will assist in determining a 9-1-1 caller's location when the caller is unfamiliar with their location or unable to communicate location information, Phased upgrades the PSAP Equipment that receives and disseminates information related to the 911 call to dispatchers, Establishing a PSAP Project Participation Fund to financially assist agencies with 9-1-1 related projects, & Providing Dispatcher Scholarships for Training and Conferences. The board of managers authorized that we could submit the draft to Commissioners Court and the 11 Municipalities. Mr. Morales asked if there were any questions. Mr. Shamburger motioned to accept. Mr. Garmon seconded. Motion carried unanimously.
7. **Receive monthly trouble ticket report for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales reviewed and went over trouble tickets for the month and stated nothing major happened. The minor things that did happen were resolved by rebooting the software. Mr. Morales asked if there were any questions.
8. **Discuss and consider a report from the District Director to determine if the County overpaid or underpaid for Dispatching and Warrant Services for the 5 year period from 2003-2008 and take any necessary action.** Mr. Morales stated that each person was given the 5 year spreadsheet for 03/04 to 07/08. We have broke down the cost of dispatching vs. the amount that we charge agencies then the difference is x amount of dollars. In 03-04 the county paid \$177,900 the actual cost of dispatching was \$678,854, we do that every year until 07-08. Mr. Morales stated if you look at the 5 year cost of dispatching, over the 5 year period the district contributed \$498,000 for dispatch. Mr. Morales then asked did the county overpay, underpay or should we reimburse them something? Mr. Morales stated in his opinion the district actually lost money.
9. **Review June 2009 database activities including Addressing, MSAG, and Plat reports.** Ms. Funderburgh reviewed her report stating that in the month of May there were 55 new addresses, 27 MSAGS, and 20 Plats. Ms. Funderburgh stated that they are staying consistent which gave time to work the database and continue working towards NENA standards. Ms. Funderburgh asked if there were any questions.

The meeting was adjourned at 11:27 AM

Gene Cottle-Chairman of the Board of Managers
Smith County 9-1-1 Communications District