

MINUTES OF  
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
January 21, 2010

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle' at 10:05 AM on January 21, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

**Board Members Present:** Gene Cottle  
Jerry Shamburger  
Johnny Brown  
Bobby Garmon  
Gary Ferguson

**Staff Present:** Bill Morales  
Jan Funderburgh  
Julia Austin

**Guests:** Debbie Gee-AT&T  
Lynn Acker-Acker & Company  
Karen Stead-City of Tyler

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present and Mr. Shaffer was absent.
2. **Approval of December 17, 2009 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Brown motioned to accept the minutes. Mr. Garmon seconded the motion. Motion was carried unanimously.
3. **Review December 2009 Financials.** Mr. Morales reviewed Ms. Singletary's report and stated that in the month of December the District purchased a Fuji camera for \$243.55 to use for public education. The District is still working hard on finalizing several projects within the next few months. Total income is 2.25% over budget and our total expenses of \$342,934.89 for the 3 months are 7.90% under our projected budget. The district cash reserves are still growing and we are ready to get our upgrades and projects completed and paid for.
4. **Discuss and consider Audit for year ended September 30, 2009, as submitted by Acker & Company.** Mr. Acker reviewed our audit report for the fiscal year ending 9/30/09. Mr. Acker said our financial records are in outstanding shape. Mr. Acker asked if there were any questions. Mr. Shamburger motioned to accept. Mr. Brown seconded the motion. Motion carried unanimously.
5. **Discuss and consider the appointment or re-appointment of a Chairman, Vice-Chairman, and Secretary/ Treasurer for the Smith County 9-1-1 Board of Managers.** Mr. Garmon made a motion to re-appoint Mr. Cottle for Chairman, Mr. Shamburger as Vice-Chairman, and Mr. Shaffer as Secretary/Treasurer. Mr. Brown seconded the motion. Motion carried unanimously.

- 6. Discuss and Considering authorizing the District Director, on behalf of the GIS Consortium, to enter into a contract for Acquisition and Production of high resolution Orthoimagery through the use of a State Master Contract referred to as High Priority Imagery and Data Sets (HPIDS) with Surdex Corporation in an amount not to exceed \$144,255.** Mr. Morales stated that Surdex offered the best price at good quality. Mr. Morales stated it is an \$180,000 project but the state is contributing 25% and in addition to that they sent in a survey to from Texas A&M Corpus Christi to establish 47 control points. Mr. Morales stated we are getting a 4-band product, which includes the infra-red band. It is the same coverage area as previous aerals. Mr. Morales asked if there were any questions. Mr. Shamburger made a motion to accept. Mr. Brown seconded the motion. Motion carried unanimously.
- 7. Receive update on 9-1-1 equipment upgrades/installs at Smith County EOC and Lindale Police Department.** Mr. Morales stated that Smith County 9-1-1 equipment upgrade is scheduled to be completed by April. Mr. Morales stated Lindale PD install will be completed by March. Mr. Morales asked if there were any questions.
- 8. Receive December 2009 trouble ticket reports for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales stated that the majority of reports were test calls or speed dial updates. Debbie Gee then stated she has been working on updating all the speed dials and everything is now up to date and working correctly. Mr. Morales asked if there were any questions.
- 9. Review December 2009 database activities including Addressing, MSAG, and Plat reports.** Ms. Funderburgh reviewed her report stating that in the month of November there were 96 new addresses, 30 MSAGS, and 3 Plats. Ms. Funderburgh also reviewed call volume reports. Ms. Funderburgh asked if there were any questions.
- 10. Review December 2009 Public Education Training.** Ms. Austin stated she has continued going to school visit's with Mr. Garmon and recently took 5 dispatchers to a SAFVIC class in Kilgore which taught them how to handle situations. Ms. Austin stated she just received all the 9-1-1 products from CSEC. Ms. Austin will be attending two public education meetings next month. Ms. Austin asked if there were any questions.

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The meeting was adjourned at 10:50 AM

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Gene Cottle-Chairman of the Board of Managers  
Smith County 9-1-1 Communications District