

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
April 28, 2010

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:04 AM on April 28, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Ron Shaffer

Staff Present: Bill Morales
Jan Funderburgh
Julia Austin
Shirley Singletary
Summer Gilcrease

Guests: None

- 1. Call to order and introductions.** Mr. Cottle stated that there was a quorum present and Mr. Brown and our non-voting member Gary Ferguson was absent.
- 2. Approval of March 24, 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Shamburger motioned to accept the minutes. Mr. Shaffer seconded the motion. Motion was carried unanimously.
- 3. Review March 2010 Financials.** Ms. Singletary stated the district purchased 4 training tables and a cart for the meeting room for \$1,456. The total income is at \$1,021,650, 53.64% of budget. The 9-1-1 system charges are still pending upgrades, which are now in progress at Lindale PD, Overton PD, SC911 Offices, and SCEOC. Personnel expenses are at \$148,138. The district did receive a refund of \$3,332.75 from Southside Bank for overcharges of analysis fees. Ms. Singletary asked if there were any questions.
- 4. Receive update on 9-1-1 equipment installs at Smith County EOC, Lindale Police Department, Overton Police Department, and SC911 Administration Offices.** Mr. Morales stated that as of today, 4/28/10 the new equipment is being installed at Smith County EOC which includes two remote positions (Overton PD and SC 911 Administrative Offices. Lindale PD is complete and seems to be working fine. Mr. Morales asked if there were any questions.
- 5. Discuss and consider a request by Smith County Sheriff's Office for the Authorization of improvements to the parking facilities on district property, located at 11325 Spur 248 (Communications Center).** Mr. Morales stated that the Smith County Sheriff's Offices wants to install covers in the secured parking area to better protect the SCSO vehicles and equipment from the elements. This project will be funded by the SCSO. Mr. Cottle asked for comments or a motion. Mr. Shaffer made a motion to accept. Mr. Shamburger seconded the

motion. Motion was carried unanimously.

- 6. Receive March 2010 trouble ticket reports for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales stated this item will be postponed until next month.
- 7. Review March 2010 database activities including Addressing, MSAG, and Plat reports.** Ms. Funderburgh reviewed her report stating that in the month of March there were 73 new addresses, 11 MSAGS, and 20 Plats. Ms. Funderburgh also reviewed call volume reports. Ms. Funderburgh asked if there were any questions.
- 8. Review March 2010 Public Education Training.** Ms. Austin stated April 6th & 7th she went to Arlington for the Public Education Academy. April 9th she went to Birdwell Elementary for a SC McGruff safety program. April 12-16 was National Telecommunicator's Week, and the District provided them with gifts throughout the week. April 17th, we sponsored the 13th annual wheelchair games. April 21st we had Vest Pallas training at Lindale to teach the dispatchers about the new software. Ms. Austin asked if there were any questions.
- 9. Presentation by Board Member Ron Shaffer on Life Insurance benefits for District Director.** Mr. Shaffer gave presentation over Life Insurance benefits for the District Director. Mr. Shaffer asked for any questions or comments. Mr. Cottle stated no motion is needed, if anyone wants to proceed with this contact Mr. Shaffer for further questions.

The meeting was adjourned at 11:20 AM

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District