

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
June 23, 2010

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:04 AM on June 23, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Johnny Brown
Ron Shaffer
Jerry Shamburger
Bobby Garmon
Gary Ferguson

Staff Present: Bill Morales
Jan Funderburgh
Julia Austin
Summer Gilcrease

Guests: Ronnie Freeman- AT&T
Ralph Carnell- PlantCML
Steve Kean- City of Tyler

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present and Mr. Garmon will be late.
2. **Approval of May 19, 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Brown motioned to accept the minutes. Mr. Shaffer seconded the motion. Motion was carried unanimously.
3. **Review May 2010 Financials.** Mr. Morales stated that due to Ms. Singletary being out of the office for an extended period of time the May financial reports were not complete at this time. The May financials will be included as part of the July board meeting.
4. **Discuss and consider resolution 10-001, and order for the levy and collection of the 9-1-1 Emergency fee for Smith County 9-1-1 Communications District.** Mr. Morales states that this resolution is a clarification of effective date specifically for AT&T. The rates remain the same as from the previously approved July 2009 Resolution. Mr. Brown made a motion to accept. Mr. Shamburger seconded the motion. Motion carried unanimously.
5. **Discuss and consider authorizing final payment to AT&T in the amount of \$407,520.94 for the E911 equipment upgrades at Lindale PD, Overton PD, Smith County EOC, and Smith County 9-1-1 Administration offices.** Mr. Morales stated that all of the upgrades & installations have been completed and accepted by SC911. Mr. Morales stated that the project came in under the \$475,000 budgeted for the entire project. Mr. Shamburger made a motion to approve. Mr. Brown seconded the motion. Motion carried unanimously.

6. **Discuss and consider authorizing the Chairman to sign and update Interlocal Agreement with TML Intergovernmental Employee Benefits Pool for health, dental, life insurance as well as other services.** TML has requested that the District approve an amended Interlocal Agreement. The amendments are clean-up in nature and do not change the current benefits. Mr. Brown made a motion to accept. Mr. Shaffer seconded the motion. Motion carried unanimously.
7. **Discuss and consider maintaining Texas County and District Retirement System (TCDRS) current plan Provisions for plan year 2011.** Mr. Morales went over the provisions for plan year 2011. Mr. Morales recommends to the Board that the plan provisions remain the same. Mr. Shamburger made a motion to accept. Mr. Brown seconded the motion. Motion carried unanimously.
8. **Review results of AT&T 9-1-1 Trunk Study, conducted during May 9, 2010 thru May 16, 2010, to determine if each Smith County 9-1-1 District PSAP has adequate number of 9-1-1 trunks to accommodate 911 calls to Tyler PD, SCEOC, Lindale PD, Whitehouse PD, & Overton PD.** Mr. Morales stated that we conduct these 911 Trunk Study's every three years. The reports show that all of our PSAPs have at least the minimum number of recommended trunks. In most cases, we have at least one more trunk than recommended because of the 911 Districts' policy to never have just 1 (one) 911 trunk to a PSAP. Mr. Morales reviewed each PSAPs study in detail with the Board. Mr. Morales asked if there were any questions and reminded the Board that no action was necessary on this item.
9. **Review May 2010 trouble ticket reports for all Smith County 9-1-1 District Public Answering Points.** Mr. Morales stated there were no significant problems for the month of May. Mr. Morales asked if there were any questions with regard to the attached Trouble Ticket Report.
10. **Review May 2010 database activities including addressing, MSAG, and play reports.** Ms. Funderburgh reviewed her report stating that in the month of March there were 103 new addresses, 9 MSAGS, and 20 Plats. Ms. Funderburgh also reviewed call volume reports. Ms. Funderburgh asked if there were any questions.
11. **Review May 2010 Public Education/Training Activities.** Ms. Austin stated that she has been getting dispatchers signed up for the TAC class that will be at the SCEOC and will be hosted by David Benefield from the TX Department of Public Safety. Also is getting dispatchers signed up for APCO and TX NENA. Ms. Austin states she will be ordering some of the new cell phone sally DVD's to hand out to schools so the kids can watch them.

The meeting was adjourned at 10:52 AM

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District