

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
January 26, 2011

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:08 AM on January 26, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Ron Shaffer
Gary Ferguson (NVM)

Staff Present: Bill Morales
Shirley Singletary
Jan Funderburgh
Claudia Caballero
Summer Gilcrease

Guests: Sharon Roberts-Legal Council
Steve Keane-City of Tyler
Elizabeth Colunga- L.R Kimball
Ronnie Freeman- AT&T

- 1. Call to order and introductions.** Mr. Cottle stated that there was a quorum present and Gary Ferguson was present and Johnny Brown was absent.
- 2. Approval of December 15 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes Mr. Shamburger seconded the motion. Motion was carried unanimously.
- 3. Review December 2010 Financials.** Ms. Singletary stated that the financials are for the first 3 months of the fiscal year ending December 31, 2010. In December the District spent \$2,400 for improvements to the District Vehicle. The Mapped-Ali project was completed spending \$78,310 for the PSAP Computers and Installation. Our offices purchased 2 LCD Monitors, Bookcase, Printer and a new Roller Rack for our Equipment Room for \$4,300. Total income for three months of the Budget Year is \$670,343 and total Operating Expenses are \$487,286. The District now has \$62,500 in our reserve fund account for future NG 9-1-1/Building projects.

4. **Discussed and considered appointment or re-appointment of Chairman, Vice-Chairman, and Secretary/Treasurer for the 9-1-1 BOM.** It was discussed to leave the appointments as they are with Gene Cottle as Chairman, Jerry Shamburger, Vice Chairman and Ron Shaffer as Secretary/Treasurer. Mr. Garmon motioned to accept the recommendation as stated. Mr. Shamburger seconded. The motion was carried unanimously.
5. **Discuss and consider District Director to execute an Addendum for the Master E911 Agreement with Southwestern Bell Corporation ("SBC") now known as AT&T, for a 9-1-1 system equipment upgrade at Tyler Police Department PSAP in an amount not to exceed \$250,000.** Mr. Morales reported that this is the planned upgrade of the 911 equipment at Tyler Police Department that was installed in 2005. This item is included in the 2010-2011 Operating Budget. Mr. Shamburger motioned to accept the recommendation not to exceed \$250,000. Mr. Shaffer seconded the motion. Motion was carried unanimously.
6. **Discuss and considered authorizing the District Director to enter into a contract with Valley View Consulting LLC., to assist the District in the development, analyzing, and consummating of a new bank depository contract in the amount not to exceed \$7500.** Mr. Morales reported that our current depository contract with Southside Bank is set to expire January 31 2012. Valley View Consulting (aka Avalon Financial Services) assisted the District with the 2007 RFP and selection process. Mr. Morales recommends that the District continue to utilize the Services of Valley View Consulting. Mr. Shamburger motioned to accept the recommendation as stated. Mr. Shaffer seconded the motion. Motion was carried unanimously.
7. **Discuss and Consider authorizing the District Director to enter into contract with L.R. Kimball & Associates for an independent, site-specific wireless 9-1-1 call location accuracy testing of all wireless service providers operating in the SC911 jurisdictional boundaries in an amount not the exceed \$110,000.** Mr. Morales reported that this is one of the key projects for the 2011-2011 fiscal years. Wireless calls now account for over 70% of the incoming calls to our PSAPs. This project will provided for an independent review of the overall accuracy of our wireless calls. Elizabeth Colunga, representing LR Kimball, presented a detailed overview of the project and anticipated benefits of this project. Mr. Garmon motioned to accept the recommendation as stated. Mr. Shaffer seconded the motion. Motion was carried unanimously.
8. **Receive December 2010 trouble ticket reports for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales reported that the December trouble ticket report was included in the meeting packet for the boards review. There was no significant system problems reported. There was no action required on this item.
9. **Review November 2010 database activities including Addressing, MSAG, and Plat reports.** Ms Funderburgh reviewed the report for the month stating 48 Addresses, 132 MSAGS, and 10 Plats were reviewed and changes made. Ms. Funderburgh. Stated that 73% of calls taken in December were wireless. Summer Gilcrease also had reports for the year 2010 showing the total 9-1-1 calls for Landlines, VOIP and Wireless. Also included total 9-1-1 calls by PSAPS.

10. Review December 2010 Public Education and Training Activities. Ms. Caballero reported she organized the final preparations for the Holiday Dinner. Organized and attended GEOLYNX training for the dispatchers. She sponsored the District for 2 Children Salvation Army Angel Tree. Set up TTY training for dispatchers, attended Health Fair for the TISD and SCPOA Meeting

11. The meeting was adjourned at 10:45 AM.

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District