

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
May 25, 2011

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:03 AM on May 25 2011 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Ron Shaffer
Johnny Brown
Gary Ferguson (NVM)

Staff Present: Bill Morales
Jan Funderburgh
Summer Gilcrease

Guests: Sharon Roberts-Legal Council
Steve Keane-City of Tyler
Rodger Mann-GeoComm
Dan Allee City of Tyler GIS Coordinator
Tommy Lewis Tyler PD
Joey Wiggins- Tyler FD
John Bausell-Tyler PD

- 1. Call to order and introductions.** Mr. Cottle stated that there was a quorum present and all board members were present.
- 2. Approval of March 16 2011 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Shamburger motioned to accept the minutes Mr. Garmon seconded the motion. Motion was carried unanimously.
- 3. Review March 2011 and April 2011 Financials.** Mr. Morales reported that the reports were included in the packet for the boards review. There was no discussion on the item.
- 4. Discussed and considered authorizing an amendment to FY 2010-2011 SC911 Operating Budget to increase line item 503500 PSAP Project Participation Fund to support additional district wide projects.** Mr. Morales reported to the board that the Mapped Ali project had come in under budget by \$52,329.54. Mr. Morales recommended to the board that \$40,500 of that remaining fund balance be transferred to the very successful PSAP Participation fund. This would make additional funds available to assist the agencies within our

District. Mr. Garmon motioned to accept the amendment as stated and Mr. Shaffer seconded. The motion was carried unanimously.

5. **Discuss and consider maintaining Texas County and District Retirement (TCDRS) current plan provisions for the plan year 2012.** Mr. Morales recommended to the board that the TCDRS Plan provisions remain unchanged for the 2011-2012 fiscal year. Mr. Shamburger motioned to accept the current plan provisions. Mr. Garmon seconded the motion. Motion was carried unanimously.
6. **Received March 2011 and April 2011 trouble ticket reports for all of the SC 9-1-1 District Public Safety Answering Points (PSAP)** Mr. Morales reported that the trouble ticket reports were included in the meeting packet for the boards review. There was no significant system problems reported.
7. **Review March 2011 and April 2011 database activities including Addressing, MSAG, and Plat reports.** Ms Funderburgh review the report for the month of March stating there were 25 addresses, 67 MSAGS and 38 Plats. April reports were 82 addresses, 16 MSAG and 17 Plats.
8. **Review March 2011 and April 2011 Public Education and Training Activities.** Mr. Morales reported that Claudia Caballero in March attended POA Meeting, Health Fair at Head start., Health and Career Day at PACE and attended planning meetings. In April Claudia attended Health/Safety Fair (Chapel Hill School), Child Abuse Proclamation (St Louis School), National Telecommunicators Week (04/10 – 04-16) Kids Fest 2011 at Broadway Square Mall, National Volunteer Luncheon, 13th Annual Wheel Chair Games, Web EOC Workshop and Easter Egg Hunt at Lindsey Park.

9. EXECUTIVE SESSION

As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board convened in a closed session to consider the following:

Under Section 551.074(1) "Personnel Matters-----"to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee".

10. **Resume Open Meeting** Mr. Cottle resumed the open meeting at 10:54AM.
11. **Discuss and consider action on Items discussed in executive session,** No action was taken on any items.
12. **District Directors Report** Mr. Morales reminded the Board of upcoming conferences and training opportunities.

13. Received product demonstration of GeoLynx AVL and GeoLynx Mobile, available add-on functionality to the existing GeoLynx 9-1-1 Mapped Ali Systems currently installed at the five SC911 PSAP's (Tyler PD, Overton PD, Lindale PD, Whitehouse PD, and Smith County EOC). Board received product demonstration and no action was taken on this item.

14. Adjournment (12:07pm) Mr. Shamburger motioned to adjourn and Mr. Garmon seconded. Motion was carried unanimously.

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District