

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
July 27, 2011

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:01 AM on July 27 2011 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

**Board Members Present:** Gene Cottle  
Jerry Shamburger  
Gene Cottle  
Bobby Garmon  
Ron Shaffer  
Johnny Brown

**Staff Present:** Bill Morales  
Jan Funderburgh  
Shirley Singletary  
Summer Jones  
Claudia Caballero

**Guests:** Sharon Roberts-Legal Council  
Steve Kean-City of Tyler  
Debbie Gee AT&T  
Joe Galvan AT&T

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present and Gary Ferguson (NVM) was not present.
2. **Approval of June 24 2011 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Garmon motioned to accept the minutes Mr. Brown seconded the motion. Motion was carried unanimously.
3. **Review June 2011 Financials.** Ms Singletary stated the reports are for 9 Months of this Fiscal year ending 06-30-2011. The Tyler PD project of equipment upgrade was completed at \$205,276. Total Income of \$1,822,856.71 is 1.20% below our budget estimate. Total operating Expenses of \$1,428,240.97 are 7.02% below our budget estimate. Mr Morales commented the 9-1-1 Alliance Group is looking into line counts from AT&T since the payment of these fees was turned over to Thomson Reuters Tax & Accounting Inc. There were no further questions or comments.

4. **Discuss and consider the Smith County 9-1-1. Communications Fiscal Year 2011-2012 proposed Operating Budget and authorizes the District Director to submit the draft budget to Commissioners Court and the 11 participating Municipalities for review, comment, and approval prior to final adoption.** Mr. Morales presented a detailed review of the proposed Operating Budget for FY 2011-2012. Mr. Morales stated that the budget was ready to be submitted to the Commissioners Court and Municipalities. Mr. Garmon motioned to approve and Mr. Brown seconded the motion. Motion was carried unanimously
  
5. **Receive June 2011 trouble ticket reports for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales reported that the trouble ticket report was included in the packet. All tickets had been resolved without incident. Most of these were resolved with a reset by AT&T.
  
6. **Review June 2011 database activities including Addressing, MSAG, and Plat reports.** Ms Funderburgh reviewed the report for the month of June stating there were 64 addresses, 18 MSAGS and 9 Plats.
  
7. **Review June 2011 Public Education and Training Activities.** Mr. Morales reported that Claudia Caballero in June activities included:
  - Attended SCPOA Meeting,
  - Participated in SC 9-1-1 PSAP Managers and supervisors meeting
  - Participated in United Way Meeting
  - Attended "Day of Caring" with Deputy Barnes and Alicia from SC
  - Attended NENA Meeting Minneapolis 06/19-06-24
  - Participated in 1<sup>st</sup> annual 9-1-1 Telecommunications Conference (ETCOG/2 Day)
  - Junior Deputy Presentation (Parks with Deputy Barnes and Alicia)
  - Organized and prepared for TTY Training for Dispatchers.
  
8. **Adjournment (11:29am)** Mr. Garmon motioned to adjourn and Mr. Brown seconded. Motion was carried unanimously.

Gene Cottle- Chairman of the Board of Managers  
Smith County 9-1-1 Communications District