

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
MARCH 21, 2012

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:06 AM on March 21, 2012 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Ron Shaffer
Johnny Brown

Staff Present: Bill Morales
Summer Jones
Catarina Ridgeway

Guests: Sharon Roberts-Legal Council
Jim Shinpaugh, ENP- L.R. Kimball
Steven Kean- City of Tyler
Ronnie Pilcher

1. **Call to order and introductions.** Mr. Gene Cottle there was a quorum present and that Mr. Gary Ferguson (non-voting member) and Bobby Garmon were absent. Mr. Morales introduced the new employee, Catarina Ridgeway.
2. **Approval of February 15, 2012 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown motioned to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
3. **Review February 2012 Financials.** Mr Morales presented the financials for review and discussion. We are at 42% of the budget year. No action was taken.
4. **Reviewed a new Interlocal Public Safety Answering Point (PSAP) Project Participation Funding Agreement with the City of Lindale.** Mr. Morales presented the information to the board concerning the PSAP Project Participation Funding Agreement with the City of Lindale. This agreement is similar to those already entered into with City Of Bullard, City of Overton, and The City of Troup. Mr. Cottle made the motion to approve and Mr. Ron Shaffer seconded the motion. There was no discussion. The motion was carried unanimously.

5. **Reviewed a request for a new Public Safety Answering Point (PSAP) Project Participation Funds from the City of Lindale for a 22 Channel Alliance 911 Call/Radio Traffic Recording System.** Mr Morales present the request to the board members. The request for funding is in the amount of \$12,900 to purchase the recording system. This request is consistent with other agencies requests for 911 call recording equipment. Mr. David Craft would be in charge of the project. Mrs. Sharon Roberts reminded the board members to correct paperwork before it could be approved. Mr. Shaffer made the motion to approve the item subject to submittal of the completed request for funding. Mr. Brown seconded the motion. There was no discussion. The motion was carried unanimously.

6. **Reviewed a resolution amending the approved Smith County 9-1-1 Communications District Investment Policy as required by Chapter 2256 of the Government Code (Public Funds Investment Act.)** Mr. Morales presented the information to the board members. This was a clean-up of the existing SC911 Investment Policy to ensure compliance with the Public Investment Act. Mr. Brown made the motion to accept and Mr. Shamburger seconded the motion. There was no discussion. The motion was carried unanimously.

7. **Reviewed existing contract with L.R. Kimball for consulting services to assist with a district-wide Computer Aided Dispatch (CAD) and Records Management Systems (RMS) Assessment and the development of requirements for a Country-wide CAD/RMS system utilizing the Texas DIR contract.** Mr. Morales presented the information to the board members. This addendum would add the task of creating and RFI and soliciting cost estimated for the project. Mr. Shamburger questions SC911 legal counsel as to appropriateness of this addendum to an existing contract. Mrs. Roberts confirmed that this action was within the legal scope of addendum to existing contracts. Mr. Jim Shinpaugh did discuss and explain his LR Kimball's responsibilities and expected deliverables from this addendum. Mr. Brown made a motion to approve the item in the amount not to exceed \$21,521. Mr. Shamburger seconded the motion. There was no discussion. The motion was carried unanimously.

8. **Reviewed February 2012 activities including Addressing, MSAG, and Plat reports.** Mrs. Summer Jones reviewed the report for the month. Mrs. Jones stated that wireless usage is the highest that it's ever been at 76 percent.

9. **Reviewed February 2012 Public Education and Training Activities.** Mr. Morales reported that Mrs. Claudia Cabellero was on maternity leave. The public education and training activities were not available to be discussed at this time.

10. **The meeting was adjourned at 10:51 AM.**

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District