

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
July 12, 2012

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:04 AM on July 12, 2012 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

**Board Members Present:** Gene Cottle  
Jerry Shamburger  
Ron Shaffer  
Johnny Brown  
Bobby Garmon

**Staff Present:** Bill Morales  
Jan Funderburgh  
Summer Jones  
Claudia Caballero  
Catarina Ridgeway

**Guest:** Sharon Roberts- Legal Counsel  
Ronnie Freeman- AT&T  
Craig Shelton- Whitehouse PD  
Steve Henry- Whitehouse PD  
Paula Cain- Smith SC SO

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present and that all voting members were present. Newest board member Mr. Joe Blackstone was not present.
2. **Approval of the July 12, 2012 Regular Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger motioned to accept the minutes and Mr. Johnny Brown seconded the motion. Motion was carried unanimously.
3. **Review of June 2012 Financials.** Mr. Bill Morales presented the financials for review and discussion. We are at 67% of the budget year. The income is at 72% for the year and the expenditures are at 59% for the year. Mr. Brown motioned to except the financials and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action to approve a new Interlocal Public Safety Answering Point (PSAP) Project Participation Funding Agreement with City of Whitehouse, TX to enhance the provisions of 9-1-1 System related services on behalf of SC911 District and the City of Whitehouse.** Mr. Morales stated that this is the same agreement that the 911 District has with Troup PD, Tyler PD, Bullard PD, and Smith County. This step is to approve the inter-local agreement and the next step would be to approve the funding for a specific project. Mr. Garmon motion to accept the Interlocal and Mr. Brown seconded the motion. The motion was approved unanimously.

5. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from City of Whitehouse in the amount not to exceed \$22,900 for the purchase of CopSync in-car communications and data sharing software.** Mr. Morales stated that this is the same equipment that SCSO, Bullard PD and Troup PD are using. This equipment enables Whitehouse PD to interact with other PD's through the CopSync system. The agencies so far are very pleased with the CopSync system. Mr. Garmon motion to accept the amount and Mr. Brown seconded the motion. The motion was carried unanimously.
6. **Discuss and consider the Smith County 9-1-1 Communications District Fiscal Year 2012-2013 Proposed Operating Budget and authorize the District Director to submit the draft budget to Smith County Commissioners Court and the 11 Participating Municipalities for review, comment, and approval prior to final adoption by the SC911 District Board of Managers.** Mr. Morales explained the budget time line for the year 2012-2013. The full budget will be discussed at the next board meeting (July 19<sup>th</sup>, 2012.) Mr. Morales also stated he was getting the budget process started because it needs to go through the Smith County Commissioners Court and the 11 participating cities within our service area. There will not be major budget changes to the district for the year 2012-2013. No discussion or questions. No action was taken.
7. **Receive June 2012 ticket reports and updates for all SC9-1-1 District Public Safety Answering Points.** Mr. Morales presented the reports. He did state that the Tyler PD has an issue with the 911 Equipment as it continues to reboot randomly. This issue is no longer service effecting, however does need to be addressed since this is new equipment. The vendor and at&t are working towards a solution. Tyler PD is only one of a few sites across the country that are experiencing these problems
8. **Review June 2012 activities including Addressing, MSAG, and Plat reports. Ms. Jan Funderburgh reviewed the report for the month.** The 911 District had 88 address, 101 MSAG changes, and 3 plats, and we are still working on validating the address points. Ms. Funderburgh also stated that MSAG is going away and we may need to change the title of the report. No discussion or questions. No action was taken.
9. **Review June 2012 Public Education and Training Activities.** Ms. Claudia Caballero reviewed the report for the month. She did several Public Education and Training events for the month of June. These events included POA Meeting, Dovia Meeting, St. Luke's Episcopal Church (giveaway's), PATH, Health fair (Jackson), TPL-Story Share, Salvation Army Woman's Auxiliary (orientation and luncheon), Career Day (Texas College), Field Day (Wise), ETCIL-Red E Fox program, William Booth Gardens, Shriner Convention (giveaway's), and North Tyler Day. No discussion or questions. No action taken.
10. **The meeting was adjourned at 10:37 am.**

Gene Cottle- Chairman of the Board of Mangers  
Smith County 9-1-1 Communications District

