

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
February 20, 2013

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on February 20, 2013 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Johnny Brown
 Ron Shaffer
 Jerry Shamburger

Staff Present: Bill Morales
 Jan Funderburgh
 Summer Jones
 Claudia Caballero
 Catarina Ridgeway

Guest: Sharon Roberts-Legal Counsel
 Lynn Acker-Acker & Company
 Steve M. Kean-City of Tyler

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Bobby Garmon and non-voting member Mr. Joe Blackstone were not present.
2. **Approval of February 20, 2013 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger motioned to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the January Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are 33% of the budget year. The income is at 36 % of the budget year. The year-to-date expenses are at 38% of the budget year. Mr. Cottle asked for a motion. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action on the acceptance of the Smith County 911 Communications District Financial Audit for the year ended September 30, 2012, as prepared and submitted by Acker & Company.** Mr. Lynn Acker presented to the board members the Smith County 911 Communications District financial audit for the year ending in September 30, 2012. He stated that everything went well during the audit. The main issues his company had to work on were cleaning up journal entries. Mr. Acker went through the process of the audit step by step with the board members. Mr. Cottle asked for a motion. Mr. Brown motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.

5. **Discuss, consider, and take any necessary action to authorize the District Director to enter into a purchase agreement with Priority Dispatch for the purchase of Pro QA Police and Pro QA Fire Dispatch Protocol software and training to be installed at all SC911 PSAP's.** Mr. Morales recommends too table the Pro QA Police and Pro QA Fire Dispatch protocol software, until the PSAP's decide if it's a program they want to participate in. Mr. Cottle asked to table the motion. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
6. **EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:**
 - a. **Section 551.072: Deliberations about Real Property-to discuss the purchase, exchange, lease or value of real property.**
 - An executive session was held. It started at 10:43 am.
7. **Resume open meeting.** The opened meeting resumed at 11:06 am
8. **Discuss, consider and take any action on the purchase, exchange, lease, or value of real property.** The Board of Mangers voted to authorize the District Director to submit a contract to purchase Lots 5, 6, 7, 8, 9, 20, 24, and 33 near and around the property of 218 E Line St. Tyler, TX 75701. The price is not to exceed \$280,000. Mr. Cottle asked for a motion. Mr. Shamburger motion to accept and Mr. Brown seconded the motion.
9. **Receive January 2013 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the ticket report for the month of January. No discussion. No questions. No action was taken.
10. **Review January 2013 SC911 Database and GIS activities.** Ms. Funderburgh presented the GIS activities. Ms. Funderburgh stated that there was nothing new to report. No discussion. No questions. No action was taken.
11. **Review January 2013 Public Education and Training activities.** Ms. Claudia Caballero presented the public education and training activities for the month of January. These events included the Peace Officer Meeting, The Castle (giveaway), TTY training (4 classes), APCO Supervisor training, TISD health fair, Kids Fest 1st prep meeting, meeting with Overton PSAP, and Fit City Meeting. No discussion. No questions. No action was taken.
12. **The meeting was adjourned at 11:10 AM.** Mr. Brown motion to adjourn the meeting and Mr. Shamburger seconded the motion.