

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 18, 2012

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:07 AM on October 18, 2012 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Joe Blackstone
 Bobby Garmon
 Ron Shaffer
 Jerry Shamburger

Staff Present: Bill Morales
 Jan Funderburgh
 Summer Jones
 Catarina Ridgeway

Guest: Sharon Roberts- Legal Counsel
 Steven Kean- City of Tyler
 Gary Landers- City of Tyler

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Mr. Johnny Brown a voting member was not present.
2. **Approval of September 19, 2012 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Ron Shaffer motioned to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
3. **Review of the August 2012 Financials.** Mr. Bill Morales presented the financials for review and discussion. The total income for the year was 2.19 million. We projected 2.5 million. On the expenses were spent 1.6 million and budgeted 2.1 million. We came in at 78% of the budgeted year. No question. No discussion. Mr. Garmon motion to accept the minutes and Mr. Shaffer seconded the motion. The motion was carried unanimously.
4. **Discuss and consider authorizing the District Director to enter into an Architectural Services Agreement with Mike Butler, Butler Architectural Group, to assist with the Planning and Designing of SC911 administrative offices.** Mr. Morales stated that we are not quite ready to

start any plans for construction. He has spoken with Mr. Mike Butler about using his help for construction on buildings and properties. There is no agreement yet. It is not an urgent issue. No discussion. No question. No action was taken.

5. EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:

a. Section 551.072: Deliberations about Real Property-to discuss the purchase, exchange, lease or value of real property.

- The Board members did not hold an executive meeting. This will be on the agenda till a decision has been made. No discussion. No questions. No action was taken.

6. Resume open meeting. The board member did not hold an executive meeting.

7. Discuss, consider and take any action on the purchase, exchange, lease, or value of real property. No discussion. No questions. No action was taken.

8. Receive September 2012 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points. Mr. Morales presented the ticket report for the month of September. There were not many trouble tickets. Most the issues were circuit problems. No discussion. No questions. No action was taken.

9. Review September 2012 SC911 Database and GIS activities. Ms. Jan Funderburgh presented the SC 911 Database and GIS activities. We are continuing to work on the postal data. No special projects going on at this time. Summer has been helping the SCEOC getting the computers set up and loaded. No action was taken.

10. Review September 2012 Public Education and Training activities. Ms. Claudia Caballero was out today. Mr. Morales presented the public education and training activities. The month of September included community center round up, prime time, peace officer's meeting, Ramey, Dovia, angel tree, fall festival meeting, new letter update meeting, back to school drive at Faulkner Park, SAWA meeting, boys and girls club, back to school- Pollard Church, St. Paul, Ebenezer daycare, kids day at the park- Bergfeld Park, Westside community day, back to school- Sunnyside Park, and Smith County 4H.

11. The meeting was adjourned at 10:32 AM. Mr. Garmon motion to adjourn the meeting and Mr. Shaffer seconded the motion.

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District

