

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
November 21, 2012

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:07 AM on November 21, 2012 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Bobby Garmon
 Ron Shaffer

Staff Present: Bill Morales
 Summer Jones
 Claudia Caballero
 Catarina Ridgeway

Guest: Steven Kean- City of Tyler
 Keidric Tremble- City of Tyler
 Mike Butler- Butler Architectural Group

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Mr. Johnny Brown and Mr. Jerry Shamburger, voting members were not present.
2. **Approval of October 18, 2012 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
3. **Review of the October 2012 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 8.3% of the budgeted year. The revenue is at 7.27% of the year. Mr. Shaffer motioned to accept the minutes and Mr. Garmon seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action to authorize the District Director to submit a Correction of Error request on behalf of Shirley Singletary to correct the Texas County & District Retirement System (TCDRS) account for the months of March through September 2012, which currently reflects no deposits.** Mr. Morales stated that Ms. Shirley Singletary went on Long Term Disability starting in March 2012 through September 2012. During this time, TCDRS shows no contributions to Ms. Singletary's retirement account. Board action is required for TCDRS to review her account and provide us with a "buy-back" statement. Once Mr. Morales receives a statement from TCDRS, he will get back with the board members to discuss the options. Mr. Gorman motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.

5. **Discuss, consider, and take any necessary action to authorize the District Director to enter into a new consolidated services Agreement with COPsync, Inc. and approve payment for software services provided to police departments within our service area that utilize the COPsync Software.** Mr. Morales stated that he is working towards a consolidated statement for all of the agencies we provide the CopSync Software to. At the time of the meeting CopSync had not provided the consolidated statement. Mr. Morales recommended that this item be delayed until next meeting but he be authorized to go ahead and pay those contracts that are now due. This includes Overton PD, Arp PD, Bullard PD, Troup PD, and Lindale PD. Mr. Garmon motioned to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.
 6. **Discuss, consider and take any necessary action to authorize the District Director to enter into an Architectural Services Agreement with Mike Butler, Butler Architectural Group, to assist with the planning and designing of SC911 Administrative offices.** Mr. Morales stated that he recommends the hiring of Mr. Mike Butler to provide insight into the requirements of construction or remodeling as we move forward with new administrative offices. Mr. Butler's expertise of construction on buildings and properties will help the SC 911 District with the planning and designing of the new offices. Mr. Garmon motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.
 7. **EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:**
 - a. **Section 551.072: Deliberations about Real Property-to discuss the purchase, exchange, lease or value of real property.**
 - The Board members did not hold an executive meeting. This will be on the agenda till a decision has been made. No discussion. No questions. No action was taken.
 8. **Resume open meeting.** The board members did not hold an executive meeting.
 9. **Discuss, consider and take any action on the purchase, exchange, lease, or value of real property.** No discussion. No questions. No action was taken.
 10. **Receive October 2012 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the ticket report for the month of October. No discussion. No questions. No action was taken.
 11. **Review October 2012 SC911 Database and GIS activities.** No discussion. No question. No action was taken.
 12. **Review October 2012 Public Education and Training activities.** Ms. Claudia Caballero presented the public education and training activities. The month of October included Peace Officer's meeting, DOVIA, Kid friendly event Carnival (FCC), Woman's Auxiliary, Hispanic Award Luncheon, Prime time, ETCIL-lit, Cuddle bugs- cell phone sally program, Jr. Deputy Program, Fall Festivals, TNT meeting, PET's meeting, National Guard-toys for tots. No discussion. No question. No action was taken.
- The meeting was adjourned at 10:32 AM.** Mr. Shaffer motion to adjourn the meeting and Mr. Garmon seconded the motion.