

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
December 06, 2012

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:01 AM on December 06, 2012 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:      Gene Cottle  
   Bobby Garmon  
   Ron Shaffer  
   Jerry Shamburger  
   Joe Blackstone

Staff Present:                      Bill Morales  
   Jan Funderburgh  
   Summer Jones  
   Claudia Caballero  
   Catarina Ridgeway

Guest:                                Sharon Roberts-Legal Counsel  
   Kelly Davis  
   Paula Cain  
   Bobby Tanner  
   Rosa Young  
   Larry Whiggington  
   Fred Little  
   Evan Jackson

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Mr. Johnny Brown, a voting member was not present.
2. **Approval of December 06, 2012 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
3. **Review of the November 2012 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that the financial for the month of November were not complete. He would add November financials to the January board meeting. Mr. Jerry Shamburger motioned to accept the minutes and Mr. Shaffer seconded the motion. The motion was carried unanimously.

4. **Discuss, consider, and take any necessary action on Resolution 12-003, 2013 Official Holiday Schedule for Smith County 9-1-1 Communications District.** Mr. Morales presented the official 2013 Holiday Schedule for Smith County 9-1-1 Communication District. Mr. Gormon motion to accept the 2013 Holiday Schedule and Mr. Shamburger seconded the motion. The motion was carried unanimously.
5. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from Smith County on behalf of Smith County Sheriff's Office in the amount not to exceed \$280,000 for participation in a Computer Aided Dispatch (CAD) project serving Smith County Sheriff's Office, City of Troup, City of Whitehouse, City of Arp, City of Bullard, City of Overton, City of Winona, City of Noonday, City of New Chapel Hill, City of Hideaway, and available to the City of Lindale, and the City of Tyler.** Mr. Morales presented the Computer Aided Dispatch (CAD) project servicing the surrounding communities in Smith County to the board members. The SC 911 District will only help to fund this project and it will not exceed \$277,229.79. Mr. Garmon motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.
6. **Discuss and consider authorizing an amendment to FY 2012-2013 SC911 Operating Budget to increase line item 503500 PSAP Project Participation Fund to support additional district wide projects.** Mr. Morales stated that the SC 911 District needed to add money into the PSAP Project Participation Fund to help support district wide projects. The account currently has \$190,000. \$25,000 is for county projects, \$100,000 is for the City of Tyler, and the rest is to be used for miscellaneous expenses. Mr. Morales wants to transfer \$280,000 from the SC 911 District unreserved operating fund account, which currently has \$1.48 million into the PSAP Project Participation Fund account. This will bring the grand total to \$400,000. Mr. Shamburger motion to accept and Mr. Garmon seconded the motion. The motion was carried unanimously.
7. **EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:**
  - a. **Section 551.072: Deliberations about Real Property-to discuss the purchase, exchange, lease or value of real property.**
    - The Board members did not hold an executive meeting. This will be on the agenda till a decision has been made. No discussion. No questions. No action was taken.
8. **Resume open meeting.** The board members did not hold an executive meeting.
9. **Discuss, consider and take any action on the purchase, exchange, lease, or value of real property.** No discussion. No questions. No action was taken.
10. **Receive November 2012 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the ticket report for the month of December. No discussion. No questions. No action was taken.

**11. Review November 2012 SC911 Database and GIS activities.** Ms. Jan Funderburgh presented the GIS activities. Ms. Funderburgh stated that we are working on getting the MSAG and postal data merged. It is turning into a monthly project. She also stated that there are 24 districts in Texas and only 7 districts are correct and above the 90% level. The SC 911 District is at 99%. No action was taken.

**12. Review November 2012 Public Education and Training activities.** Ms. Claudia Caballero presented the public education and training activities. The month of November included Lighten up fair, Health fair at Church of Christ, Tag Team Meeting, WIC, Green Acres- orientation, Bright Ideas Conference, Junior Deputy Program, Toys for Tots, Peace Officer's Meeting, Mamas House Daycare, PATH- coats for kids, and Health Fair- CME.

**13. The meeting was adjourned at 10:45 AM.** Mr. Shaffer motion to adjourn the meeting and Mr. Garmon seconded the motion.