

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
November 20, 2013

The regular meeting of the Board of Manager's meeting was called to order by Vice Chairman Jerry Shamburger at 10:01 AM on November 20, 2013 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Jerry Shamburger  
Bobby Garmon  
Johnny Brown  
Ron Shaffer

Staff Present: Bill Morales  
Jan Funderburgh  
Claudia Caballero  
Catarina Ridgeway  
Louie Downey

Guest: Greg Edmonds- Troup PD  
Madison Johnson- Whitehouse FD  
Steven Kean- City of Tyler  
Chad Richey- ETMC/EMS

- 1. Call to order and introductions.** Mr. Jerry Shamburger stated that there was a quorum present. Chairman Gene Cottle and non-voting member Joe Blackstone were not present.
- 2. Approval of October 16, 2013 Regular Board Meeting minutes.** Mr. Shamburger asked for comments or a motion. Mr. Johnny Brown motioned to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 3. Review of the October 2013 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are 8.3 percent of the budget year and the expenses are at 6 percent. Smith County paid \$50,000 this month for October and November rent. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

4. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Troup in the amount not to exceed \$4300 for the purchase of 4 Desktop Computers for use by Troup Police Department.** Mr. Morales stated that the City of Troup needs hardware and software to enhance or improve the delivery of the 9-1-1 operations in Smith County. The City of Troup is asking for 4 500 GB HP desktop computers. The amount would not exceed \$4,300. Mr. Garmon motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.
5. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Whitehouse for the participation in the purchasing of 6 Handheld Radios, 15-Alphanumeric Pagers, 4 Mobile Radios, and Firehouse Software to enhance the delivery of 911 services to the citizens of the City of Whitehouse.** This agenda item was tabled until the next board meeting. Mr. Brown motion to table the agenda item and Mr. Shaffer seconded. The motion was carried unanimously.
6. **Receive October 2013 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for October. No discussion. No questions. No action was taken.
7. **Review October 2013 SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that the GIS department is continuing to maintain the database and website. No discussion. No questions. No action was taken.
8. **Review October 2013 Public Education and Training activities.** Ms. Claudia Caballero presented the Public Education and Training activities for the month of October. These events included Overton Night Out, October fest (Little Eagles Day School), Peace Officers Meeting, DOVIA, Jr Deputy Program, Multi-Cultural Arts Fest, TCOLE Conference (Corpus Christi), Chamber of Commerce (Woldert Park), Women's Auxiliary, Stress Management Committee, Fall Fest (FBC), Fall Fest (Glass), Fall Fest (The Lords House), Mama's Daycare- Jr and Cell Phone Sally, Senior Health Expo.
9. **The meeting was adjourned at 10:23 am.** Mr. Garmon motion to accept and Mr. Shaffer seconded the motion.