

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
January 14, 2015

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:02 AM on January 15, 2015 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Ron Shaffer
Bobby Garmon
Johnny Brown

Staff Present: Bill Morales
Jan Funderburgh
Claudia Caballero
Catarina Ridgeway
Louie Downey

Guest: Greg Hooten- AT&T
Terrence Garmon – City of Tyler
Yvonne LeBlanc- Xerox/ Doc Solutions

- 1. Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Non-voting member Fred Cowden was not present.
- 2. Approval of December 17, 2014 Regular Board Meeting minutes.** The December minutes were tabled until the February board meeting. Mr. Ron Shaffer motioned to accept and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 3. Review of the December 2014 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 25 percent of the budget year. The expenses are at 26 percent and the income is at 20 percent of the budgeted year. Mr. Garmon made a motion to accept the financials and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 4. Discuss, consider, and take any necessary action on Resolution 15-001, 2015 Official Holiday Schedule for Smith County 9-1-1 Communications District.** Mr. Morales stated that the SC 911 District is adopting the Holiday Calendar of Smith County with the exception of the administrative holiday. Mr. Garmon motion to accept the Holiday Calendar and Mr. Brown seconded the motion. The motion was carried unanimously.

5. **Discuss, consider, and take any necessary action on the appointment or re-appointment of a Chairman, Vice-Chairman, and Secretary/Treasurer for the Smith County 911 Communications District Board of Managers.** Mr. Morales stated that it was time to re-appoint the Chairman, Vice-Chairman, and Secretary/Treasurer for the SC 911 District. Mr. Garmon motion to leave the District board of managers the same. Mr. Gene Cottle will be the Chairman. Mr. Jerry Shamburger will be the Vice- Chairman. Mr. Ron Shaffer will be the Secretary/ Treasurer. Mr. Brown seconded the motion. The motion was carried unanimously.
6. **Discuss, consider, and take any action to authorize the District Director to enter into a 60-month Lease with Xerox Corporation for a Xerox WorkCentre 7830 Copier (Copy/print/scan/fax) in the amount of \$145.31 per month plus print charges (\$0.0078 Black/\$0.0728 Color).** Mr. Morales presented to the board members that it was time to purchase a new copy machine for the SC 911 District. Instead of buying a copy machine, Mr. Morales wants to lease the new copy machine. The cost will include maintenance and supplies. Mr. Jerry Shamburger motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.
7. **Receive update and take any necessary action regarding the agreement with AT&T for the Network upgrade of 41 911 Call Delivery PSAP positions located at Tyler PD, SCSO, ETMC-EMS, Tyler-DPS, Lindale PD, Overton PD, and SC911 District Offices in the approved amount of \$1.9 million dollars.** Mr. Morales stated that the new system will be ready in March. Training for the new system will begin in March and continue into April and May. No motion was carried.
8. **Receive December 2014 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for December. No discussion. No questions. No action was taken.
9. **Review December 2014 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated that everything is going great. Mr. Louie Downey is continuing to work on the new maps. No discussion. No questions. No action was taken.
10. **Review December 2014 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of December. These activities included NCIC/TCIC Less than Full access, Peace Officers Meeting, CIT (crisis intervention), DOVIA, Toys for tots-give away, Angel Tree- give away, NCMEC Committee Meeting, and Testing- TEX to 9-1-1.
11. **District Directors Report.** Mr. Morales stated that the SC 911 District is entering a contract with ETMC. The details are still being worked on. Such as the cost. Once it is finalized it will be presented to the board for approval.
12. **The meeting was adjourned at 9:40 am.** Mr. Brown motion to accept and Mr. Garmon seconded the motion.