

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
August 26, 2015

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:35 AM on August 26, 2015 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Bobby Garmon
 Johnny Brown
 Fred Cowden

Staff Present: Bill Morales
 Jan Funderburgh
 Claudia Caballero
 Catarina Ridgeway
 Louie Downey

Guest: Ron Stutes- Legal Counsel
 John Bausell- Tyler PD
 Jimmy Toler-Tyler PD
 Amanda Cook- Tyler PD
 Dan Allee- City of Tyler
 Terrence Gorman- City of Tyler Attorney
 Michael Smith- ETMC/EMS
 Clyde Carter- Overton PD

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Mr. Ron Shaffer was not present for the board meeting.
2. **Approval of July 16, 2015 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown stated that Jim Johnson needed to be corrected to Tim Johnson. Mr. Brown made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
3. **Review of the July 2015 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 83 percent of the budget year. The expenses are at 49 percent and the income is at 69 percent of the budgeted year. Mr. Jerry Shamburger made a motion to accept the financials and Mr. Brown seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action to approve the Smith County 9-1-1 Communications District Fiscal Year 2015-2016 Operating Budget, as presented to the governing body of each participating jurisdiction and approved by a majority of those jurisdictions and presented to and approved by the Commissioners Court of each county in the district.** Mr. Morales stated that the SC 911 District budget for the fiscal year 2015-2016 had

the approval of six cities and the commissioner's court. Mr. Shamburger motion to accept the budget and Mr. Garmon seconded the motion. The motion was carried unanimously.

- 5. Authorize the District Director, on behalf of the GIS Consortium, to issue Purchase Order to Surdex Corporation for the Acquisition and Delivery of Orthoimagery in the amount not to exceed \$134,753.15 as submitted by Texas Water Development Board (TWDB) for the completion of the Smith Co Orthoimagery Project.** Mr. Morales stated that the SC 911 District is the liaison for the GIS Consortium. The GIS Consortium consists of SC 911 District, City of Tyler, and the Smith County Appraisal district. The GIS Consortium uses the Texas State Program. This program recommended Surdex for the orthoimagery project. The amount is not to exceed \$134,753.15. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
- 6. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler in the amount not to exceed \$100,000 for the purchase of a 911/Radio Voice Recorder to enhance the delivery of 911 services to the citizens of the City of Tyler.** Mr. Morales stated that the City of Tyler is asking for help in purchasing a new dispatch recording system. The amount will not exceed \$100,000. Mr. Garmon motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
- 7. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Overton in the amount not to exceed \$16,000 for the purchase of a 911 Voice/Radio Recorder to enhance the delivery of 911 services to the citizens of the City of Overton.** Mr. Morales stated that this agenda item will be tabled until the next board meeting. No motion was needed.
- 8. Receive July 2015 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for the month of July. No discussion. No questions. No motion was carried.
- 9. Review July 2015 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated everything was going great and the landline report will be ready for the next board meeting. No discussion. No questions. No motion was carried.
- 10. Review July 2015 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of July. These activities included the Peace Officers Meeting, Dovia, Spanish of TC's, Testing Text to 911 (Henderson County), NPEF Conference (Denver), ENP Study Group, TNT Meeting, and PET's meeting. No discussion. No questions. No motion was carried.
- 11. District Directors Report.** Mr. Morales stated that the board members and some staff went to the APCO Conference in Washington DC. He also stated that the SC 911 District Server room was adding additional equipment for East Texas Council of Governments.
- 12. The meeting was adjourned at 11:02 am.** Mr. Garmon motion to accept and Mr. Brown seconded the motion.