

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
September 16, 2015

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:01 AM on September 16, 2015 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Bobby Garmon
 Johnny Brown
 Ron Shaffer

Staff Present: Bill Morales
 Jan Funderburgh
 Claudia Caballero
 Catarina Ridgeway
 Louie Downey

Guest: Ron Stutes- Legal Counsel
 Terrence Gorman- City of Tyler Attorney
 Jeff Akin- ETMC/EMS
 Joann Hampton- SC Commissioner
 Woody Glover- Former District Director

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Non-voting member Mr. Fred Cowden was not present for the board meeting.
2. **Approval of August 26, 2015 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the August 2015 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 91 percent of the budget year. The expenses are at 60 percent and the income is at 75 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Bullard in the amount not to exceed \$14,794.75 towards participation for the purchase of an upgrade to in-car tablets and three upgraded in-car video systems to enhance the delivery of 911 services to the citizens of the City of Bullard.** The City of Bullard is requesting

funds that will help purchase equipment such as tablets, video systems, and report software. This will enhance the officer's time and safety when responding to calls for service. The equipment will also allow officers to operate Spillman which is Smith County's operating and dispatch software and COPsynce Bullard Police's operating system at the same time. The cost will be \$14,794.75 which would be one of four payments. The SC 911 District would cover the first payment. Mr. Jerry Shamburger motion to accept and Mr. Garmon seconded the motion. The motion was carried unanimously.

5. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Overton in the amount not to exceed \$16,000 for the purchase of a 911 Voice/Radio Recorder to enhance the delivery of 911 services to the citizens of the City of Overton.**

The City of Overton needs help purchasing new voice recorders. The voice recorder will not exceed \$16,000. The Overton City council did approve the request. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.

6. **Receive August 2015 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales will present the trouble tickets for August at next month's board meeting.

7. **Review August 2015 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated everything was going great. She is waiting on AT&T so she can give a landline report. No discussion. No questions. No motion was carried.

8. **Review August 2015 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of August. These activities included the Peace Officers Meeting, Dovia, Jr. Deputy meeting, Crisis Communication (SCEOC), Back to school bash (Harvey Hall & Rose Garden), Back to school bash (Bergfeld Park), and preparing for Overton's night out. No discussion. No questions. No motion was carried.

9. **District Directors Report.** Mr. Morales had a few things to share and discuss with the board members. First, the payment was issued for funding for the swat team. Dave Hickey realized he never received the equipment. He has decided to get a refund and go with another vendor. Second, Ron Shaffer, Johnny Brown, and Bobby Garmon are all up for reappointment. Third, Mr. Morales is deciding on how to charge ETCOG. It will either be a onetime payment for broken up into a 5 year lease. Next, we did not purchase the correct software. PSAP's are having trouble downloading old call volume into the new database. Also, TCDRS is stating that our retirement system will have over view and cost of living adjustments at next board meeting. Finally, Mr. Morales stated he went to Austin for Kari's Law Implementation plan.

10. **EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:**

- a. **Section 551.074 (1), "Personnel Matters"— "to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee."**

11. Resume Open Meeting. Executive session started at 9:35 am. The open meeting resumed at 9:49am

12. Discuss and consider annual performance evaluation and compensation of District Director effective with budget year 2015-2016. The SC 911 District agreed to give Mr. Morales 4 percent raise. His yearly income will be \$107,258.32

13. The meeting was adjourned at 9:54 am. Mr. Brown motion to accept and Mr. Garmon seconded the motion.