

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
April 20, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:05 AM on April 20, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Johnny Brown

Staff Present: Bill Morales
Claudia Caballero

Guest: Ron Stutes- Legal Counsel
Terrance Garmon- City of Tyler
Don Bell- Smith County
Michael Smith- ETMC/EMS
Clyde Carter- Overton PD
Jim White- Overton Fire Department
Amanda Cook- Tyler PD

- 1. Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Non-voting member Fred Cowden was not present.
- 2. Approval of March 16, 2016 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 3. Review of the March 2016 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 50 percent of the budget year. The expenses are at 41 percent and the income is at 51 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 4. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler in the amount not to exceed \$12,000 for the purchase of a P25 integration between the Motorola radio system and the Dispatch recorder in the Tyler PD PSAP to enhance the delivery of 911 services to the citizens of the City of Tyler.** Mr. Morales stated that the Tyler PD is requesting \$12,000. These funds will be used to purchase P25 integration between the Motorola radio system and the Dispatch recorder in the Tyler PD PSAP. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
- 5. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from Smith**

County Sheriff's Office (SCSO) in the amount not to exceed \$70,000 for the participation in the purchase of upgrades to the SCSO PSAP including new carpeting, new dispatch consoles, and new dispatch seating to enhance the delivery of 911 services to the citizens of the Smith County. Mr. Morales stated that the Smith County Sheriff's Office is requesting \$70,000. These funds will upgrade the dispatch consoles, replace the carpet, and upgrade chairs. Mr. Shamburger made a motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.

- 6. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The Overton VFD in the amount not to exceed \$14,000 for the purchase of four (4) Radios/Accessories for the Overton Fire Department to enhance the delivery of 911 services to the citizens of the City of Overton and Smith County.** Mr. Morales stated that Overton Fire Department is requesting \$14,000. The fire Chief Jim White was at the board meeting. Mr. Morales stated that the Overton Fire Department will need to bring the interlocal next month. Mr. Brown made a motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 7. Discuss, Consider, and take any necessary action to authorize the District Director to enter into a purchase agreement with AT&T 911 Services for the purchase of 5 additional routers/accessories, to enhance our diverse network connection to each PSAP, in the amount not to exceed \$31,000.** Mr. Morales stated that he was requesting \$31,000. He explained how the routers and accessories will enhance the 911 network. Mr. Brown made a motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 8. Discuss, Consider, and take any necessary action to approve Resolution 16-001, as authorized by Texas Health and Safety Code Ann. Sections 771.062 and 771A.001(f), to adopt Commission on State Emergency Communications ("CSEC") Rule 251.16, Direct Access to 9-1-1 Service ("Kari's Law"), which was effective March 1, 2016 (41 TexReg 1439).** Mr. Morales stated that the SC 911 District will be adopting Kari's Law. Mr. Shamburger made a motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
- 9. Receive, consider, and take any necessary action regarding the proposed staffing plan for SC911 Communications District beginning FY 2016-2017.** Tabled until next board meeting. There were not enough board members present.
- 10. Receive, consider, and take any necessary action regarding a presentation as to the current design, structure, and flow of SC911 911 call delivery to PSAP's and the status or migration towards NG911 Network Upgrades.** Tabled until next board meeting. There were not enough board members present.
- 11. Receive March 2016 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales stated that he would present March trouble tickets at next board meeting.
- 12. Review March 2016 SC911 Database and GIS activities.** Mr. Morales stated that Jan and Louie were in Corpus Christi at the SCAUG conference.
- 13. Review March 2016 Public Education and Training activities.** Ms. Claudia Caballero presented the public education and training activities for the month March. These activities included NCIC/TCIC Administrator Class, Peace Officers Meeting, DOVIA, Stress Management, Kid Fest

Prep Meeting, Critical testing onsite- TPD, 15th annual egg hunt- Glass, Preparation for TC Week, and Accuracy testing and training. Ms. Caballero also presented reports on the Aurora system. It shows the break down on the number of call made it 911. It shows that the most used call service is the wireless calls.

14. District Directors Report. Mr. Morales presented the District Directors Report. No motion was carried

15. The meeting was adjourned at 10:51 am. Mr. Shamburger motion to accept and Mr. Brown seconded the motion.