

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
June 23, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:03 AM on June 23, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:       Gene Cottle  
  Jerry Shamburger  
  Ron Shaffer  
  Johnny Brown  
  Bobby Garmon  
  Fred Cowden

Staff Present:                    Bill Morales  
  Jan Funderburgh  
  Claudia Caballero  
  Catarina Ridgeway  
  Louie Downey

Guest:                             Ron Stutes- Legal Counsel  
  Benny Yazdanpanahi- City of Tyler  
  Terrance Gorman- City of Tyler  
  Donald Malmtion- Tyler PD  
  John Bausell- Tyler PD  
  Steve Sharron- Tyler PD

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
- 2. Approval of May 18, 2016 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of May 2016 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 66.66 percent of the budget year. The expenses are at 38 percent and the income is at 69 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
- 4. Review May 2016 Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the May trouble tickets. He will present March and June trouble tickets next month. No motion was carried.

**5. Review May 2016 SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that GIS will have to integrate into the next generation 911. The SC 911 District is working on making this happen. No motion was made.

**6. Review May 2016 Public Education and Training Activities.** Ms. Claudia Caballero presented the public education and training activities for the month May. These activities included Active Shooter for TC's-Denco, TJC Meeting, TAG Team Meeting, TC Role in Liability and Professionalism Committee Meeting, Lead the way to Pub Ed Training- Tarrant County, Vacation Bible School- giveaways, St James Church- giveaways, Civilian Active Shooter Response Training, Criticall, and Outreach luncheon. Ms. Caballero also presented reports on the Aurora system. It shows the break down on the number of call made it 911. It shows that the most used call service is the wireless calls.

**7. Discuss, Consider, and take any necessary action regarding the previously approved financial participation with the City of Tyler (Tyler PD) in the amount not to exceed \$375,000 towards the purchase of the Computer Aided Dispatch (CAD) system used by Tyler PD.** Mr. Morales stated that The SC 911 District had approved the City of Tyler to update their CAD system in FY 2014-2015. The SC 911 District will pay half which is \$190,000. The City of Tyler is asking if we can go ahead and pay our part earlier than expected. Mr. Morales stated that he will need to complete a budget amendment. Mr. Shaffer motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.

**8. Receive, consider, and take any necessary action regarding a presentation as to the current design, structure, and flow of SC911 911 call delivery to PSAP's and the status or migration towards NG911 Network Upgrades.** Mr. Morales presented the Next Generation upgrade to the board members, staff, and guest. No motion was carried.

**9. Receive, consider, and take any necessary action regarding the proposed staffing plan for SC911 Communications District beginning FY 2016-2017.** Mr. Morales presented the staffing plan for FY 2016-1017. The District Director and Deputy Director will be exempt positions. All other positions will be non-exempt employees. The other positions include Administrative Coordinator, IT/DBA Administrator, PSAP Training/Testing Coordinator, and 911 Public Education. The new position will be the GIS Coordinator. This position will eventually take over the duties of the deputy director. No motion was carried.

**10. Discuss, consider, and take any necessary action on proposed SC911 District FY 2016-2017 Operating Budget Timeline.** Mr. Morales stated that he will call a Board meeting on July 13, 2016 at 9 am to discuss the budget for FY 2016-2017. He also stated that we will have the regular board meeting on July 20, 2016 at 10 am. No motion was carried.

**11. District Directors Report.** Mr. Morales didn't have anything new to report.

**12. The meeting was adjourned at 11:17 am.** Mr. Brown motion to accept and Mr. Garmon seconded the motion.

