

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
July 18, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:13 AM on July 18, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:       Gene Cottle  
  Johnny Brown  
  Bobby Garmon  
  Jerry Shamburger

Staff Present:                    Bill Morales  
  Jan Funderburgh  
  Claudia Caballero  
  Catarina Ridgeway  
  Louie Downey  
  Victoria Davis

Guest:                               Chief Jimmy Toler- Tyler PD  
  Benny Yazdanpanahi  
  Amanda Cook- Tyler PD  
  Michael Smith- ETMC/EMS

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Ron Shaffer and non-voting member Fred Cowden were not present.
  
- 2. Approval of June 21, 2017 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
  
- 3. Review and Approval of June 2017 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated for the month of May we are at 75 percent of the budget year. The expenses are at 76 percent and the income is at 56 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Shamburger seconded the motion. The motion was carried unanimously.
  
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets. He did not have any major issues to report.
  
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that she just returned from the ESRI conference along with Victoria, Bill, and Louie. The SC 911 District is updating all circuits and we will need the City of Tyler to help with this project.

**6. Review Public Education and Training Activities.** Ms. Claudia Diaz presented her activities for the month of June. These events and activities included for the month of June were TTY-TJC, Critical Testing, Summer Safety Kick off Program, Smith County Day of Caring-giveaways, Giveaways- VBS, PSAP phone accuracy testing, Spanish for telecommunicators-Athens, and PSAP supervisor meeting.

**7. Discuss, consider, and take any necessary action on proposed SC911 District FY 2017-2018 Operating Budget Timeline.** Mr. Morales scheduled a board meeting for August 3, 2017 to present the new budget for FY 2017-2018.

**8. Discuss, consider, and take any necessary action to approve Resolution 17-001 Public Safety Answering Point (PSAP) Training and Travel Funding Guidelines.** Mr. Morales stated that Mr. Ron Stutes has approved the PSAP funding guidelines. Mr. Shamburger motion to accept the PSAP Training and Travel Funding Guidelines and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.

**9. Receive update, consider, and take any necessary action on behalf of the GIS Consortium, regarding the Acquisition and Production of high resolution Orthoimagery project.** Mrs. Victoria Davis is overseeing the Orthoimagery project. She has meetings scheduled next week to discuss the RFPs.

**10. Receive update, consider, and take any necessary action to authorize the District Director and District Legal Counsel to review the existing Public Safety Answering Point (PSAP) Interlocal Funding Agreement as it relates to the change in ownership, operation, and funding of the ETMC-EMS.** Mr. Morales did not have anything new to report.

**11. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler in the amount not to exceed \$50,000 towards the participation in a CAD Server replacement/upgrade enhance the delivery of 911 services to the citizens within The City of Tyler.** The City of Tyler is requesting funds to update their CAD System. Mr. Garmon made a motion to accept and Mr. Shamburger seconded the motion. The motion was unanimously.

**12. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler in the amount not to exceed \$13,200 towards the purchase of a software upgrade that will continue compatibility between the Motorola radio system and the Capture 911 recording software to enhance the delivery of 911 services to the citizens within The City of Tyler.** The City of Tyler is asking for funding to help the compatibility between the Motorola radio system and the capture of 911 recording software. Mr. Brown motion to accept and Mr. Garmon seconded the motion. The motion was carries unanimously.

**13. District Directors Report.** Mr. Morales stated that the APCO conference is next month in August at Denver, Colorado. TJC is almost completed.

**14. The meeting was adjourned at 11:00 am.** Mr. Brown made a motion to accept and Mr. Garmon seconded the motion.