

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 19, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:02 AM on October 19, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Jerry Shamburger
 Ron Shaffer
 Bobby Garmon
 Johnny Brown
 Gene Cottle
 Fred Cowden

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Louie Downey
 Claudia Caballero

Guest: Ron Stutes- Legal Counsel
 Terrance Garmon- City of Tyler
 Lynn Acker- Acker & Company
 Jennifer Long- Acker & Company
 Les Schminkey- VFD
 Ivan Leon- EMTC/EMS

1. Call to order and introduction. Mr. Gene Cottle stated that there was a quorum present. Mr. Bobby Garmon joined the board meeting at 10:45 am.

2. Approval of September 15, 2016 Board Meeting Minutes. Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

3. Review and Approval of September 2016 Financials. Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 100 percent of the budget year. The expenses are at 88 percent and the income is at 103 percent of the budgeted year. Mr. Johnny Brown made a motion to accept the financials and Mr. Shaffer seconded the motion. The motion was carried unanimously.

4. Review September 2016 Trouble Ticket reports for all SC911 District Public Safety Answering Points. Mr. Morales presented the September trouble ticket.

5. Review September 2016 SC911 Database and GIS activities. Ms. Jan Funderburgh thanked the staff and board for her 30th anniversary party. She also stated that we are constantly working towards Next Generation.

6. Review September 2016 Public Education and Training Activities. Ms. Claudia Caballero presented the public education and training activities for the month of September. These activities included Peace Officers Meeting, VESTA/VELA-Overton, ENP Study Group, Critical testing, Spanish for Law Enforcement- Basic, Spanish for Law Enforcement- Intermediate, Kids Day in the Park (Boys and Girls Club), Preparing for Overton's night out, and TJC-Dispatch Academy. Ms. Caballero also presented reports on the Aurora system. It shows the break down on the number of calls made to 911. It shows that the most call service used is the wireless calls.

7. Discuss, consider, and take any necessary action concerning presentation from Acker & Company for audit of District finances for the twelve-month budget period of October 1, 2014, through September 30, 2015 as per Government Code Chapter 2254.003. Mr. Lynn Acker of Acker & Company presented the audit of the Smith County 911 District budget for the fiscal year October 2014 through September 2015. Mr. Brown made a motion to accept the audit presented by Acker & Company and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.

8. Receive update and any necessary action regarding contract with Valley View Consulting LLC., to assist the District in the development, analyzing, and consummating of a new bank depository contract. Mr. Morales stated that he and Mrs. Ridgeway had a conference call with Valley View Consulting LLC, the process is going smoothly. We will have it posted in the newspaper by the end of the month.

9. District Directors Report. Mr. Morales presented his District Director report. He stated that he is working on planning a site visit for each PSAP. The board nomination letter has been sent out to each City. Each staff member has had their evaluation and has received their raise. The generator project is almost complete. The SC 911 District is going to be at the Airport for an event this weekend.

10. The meeting was postponed at 10:57 am. Mr. Shaffer made a motion to accept and Mr. Shamburger seconded the motion.

