

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
November 16, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:06 AM on November 16, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:        Jerry Shamburger  
   Bobby Garmon  
   Johnny Brown  
   Gene Cottle  
   Fred Cowden

Staff Present:                     Bill Morales  
   Jan Funderburgh  
   Catarina Ridgeway  
   Claudia Caballero

Guest:                                Ron Stutes- Legal Counsel  
   Amanda Cook- Tyler PD  
   Ivan Leon- EMTC/EMS

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Mr. Ron Shaffer a voting member is not present.
- 2. Approval of October 19, 2016 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of October 2016 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 8.3 percent of the budget year. The expenses are at 5.27 percent and the income is at 7.7 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 4. Discuss, consider, and take any necessary action on Resolution 17-002, 2017 Official Holiday schedule for SC911 District.** Mr. Morales presented the Smith County Holiday schedule for 2017. Mr. Shamburger made a motion to accept and Mr. Garmon seconded the motion. The motion was carried unanimously.

**5. Discuss, consider, and take any necessary action to review, amend, and approve continued participation in TML Multi-State Intergovernmental Employee Benefits Pool for Health, Dental, Life, Disability for the 2017 Plan Year.** Mr. Morales presented the TML rates for health insurance for SC 911 District employees. The rate was increased to 4.6% for the 2017 year. Mr. Garmon made a motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.

**6. Receive update and any necessary action regarding contract with Valley View Consulting LLC, to assist the District in the development, analyzing, and consummation of a new bank depository contract.** Mr. Morales stated that we meet with Valley View Consulting for a bank depository meeting. We sent 21 RFP's out to different banks in the area. We had three banks show up to the meeting. The deadline to submit and RFP will be next week on November 21, 2016.

**7. Discuss, consider, and take any necessary action for a Cost of Living Adjustment (COLA) for active retirees of the SC911 District Retirement Plan as administered by Texas County and District Retirement System (TCDRS)** Mr. Morales presented the COLA rates for the current retired employees. Mr. Garmon made a motion to accept the 100% CPI increase for the COLA rates and Mr. Brown seconded the motion. The motion was carried unanimously.

**8. Review October 2016 Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the October trouble ticket.

**9. Review October 2016 SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that everything is going good and she is working on validations to the GIS system.

**10. Review October 2016 Public Education and Training Activities.** Ms. Claudia Caballero presented the public education and training activities for the month of October. These activities included Overton Night Out- giveaways, Block Party/Night Out-giveaways, TTY Recert-TJC West Campus, ENP study group, Peace Officers Meeting, Fall Fest- RHC, Legal Update Training, Fall Fest-glass, TNT-Dallas, PETs-Dallas, Criticall Testing-TJC, Criticall Testing-EOC, and Criticall Testing-LPD . Ms. Caballero also presented reports on the Aurora system. It shows the break down on the number of calls made to 911. It shows that the most call service used is the wireless calls.

**11. District Director Report.** Mr. Morales did not have anything new to report.

**12. The meeting was adjourned at 9:47 am.** Mr. Brown made a motion to accept and Mr. Shamburger seconded the motion.

