

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
May 21, 2009

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle' at 10:05 AM on May 21, 2009 in the Board Room of the District's office at 1001 ESE Loop 323.

Board Members Present: Gene Cottle
Jerry Shamburger
Ron Shaffer
Johnny Brown
Bobby Garmon

Staff Present: Bill Morales
Shirley Singletary
Julia Austin
Jan Funderburgh

Guests: Doug Forsythe- AT&T Public Safety
Steve Kean- City of Tyler
Patrick Freden- Freden Enterprise

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present. All voting members were present and our non-voting member Gary Ferguson was absent.
2. **Approval of April 17, 2009 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Shamburger motioned to accept the minutes. Mr. Brown seconded the motion. Motion was carried unanimously.
3. **Review April 2009 Financials.** Ms. Singletary reviewed the monthly financial report stating the district made the 2nd semi-annual payment of \$106,544.04 for the La Salle Bank loan, leaving an outstanding balance of \$1,225,539.13. The total income for 7 month of \$1,161,250 is still 3.56% above our budget estimate for the year. The 9-1-1 system charges are 11.88% below budget year estimates pending any bills we receive for wireless charges. Personal expenses are 1% over the budget year due to changes in insurance rates. The total operating expenses are still 1.17% under our estimate for the year.
4. **Receive update and presentation from Patrick Freden, Web Designer, of the new Smith County 9-1-1 District website.** Mr. Freden stated he recently constructed us a new logo and also a new Smith County 9-1-1 district website. Mr. Freden went through each page of the new website and asked if there were any question. Gene stated that there were a few changes to be made. Mr. Freden stated after the changes are made that were discussed the website should be going live June 1' 2009.

5. **Receive summary of 81st Legislative developments as submitted by Texas 9-1-1 Alliance.** Mr. Morales stated that bill 1587: applying sur-charges to prepaid wireless is moving forward; however they are worried that the retailers that collect the sur-charges will try to attach an amendment for cost recovery and their trouble. Mr. Cottle asked if there were any questions.
6. **Receive monthly trouble ticket report for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales stated it is an overview about what happened in the month of April. Mr. Morales then stated there are a couple of maintenance issues but nothing serious, they were scheduled through him. Mr. Morales stated Overton's PSAP went down and took a day or two to get the part in and get it back up. Mr. Morales asked if there were any questions.
7. **Discuss and Consider Authorizing an amendment to the FY 2008/2009 SC911 Operating Budget transferring \$49,021 from account 710207, Texas 9-1-1 Alliance Participation, to account 702400, technology, for the purchase of MapSAG GIS Data Management Software.** Mr. Morales stated that we budgeted \$87,200 as our share of state wide validation data base emergency routing project, which has been put on hold. We decided we have a better use of the \$87,200 and \$49,000 would be going towards MapSAG data management software. Mr. Shamburger motioned to accept. Mr. Shafer seconded the motion. Motion carried unanimously.
8. **Discuss and consider authorizing an amendment to the FY 2008/2009 Operating Budget transferring \$36,450.54 from account 710207, Texas 9-1-1 Alliance Participation, to account 501200, AT&T charges, for the installation of a private Wide Area Network (WAN) between the District office and the five Public Safety Answering Points (PSAP).** Mr. Morales stated that this is rest of the \$87,000 that we will dedicate towards a project that will give us access here to all of our PSAPS over T1 lines. Mr. Morales stated currently we are not attached to any of our PSAPS and this project will put the network in and we will be able to pull reports from each of the backroom equipment that we have. Mr. Brown motioned to accept. Mr. Garmon seconded the motion. Motion carried unanimously.
9. **Receive presentation of the planned upgrades to the 9-1-1 system and Public Safety Answering Points (PSAPs) equipment to be funded by Smith County 9-1-1 District.** Mr. Morales gave a PowerPoint presentation providing an overview of the current Smith County 9-1-1 Systems and plans for future upgrades to the system. He reviewed all of the current equipment in place at the PSAPS. The first planned improvement is a new Wide Area Network (WAN) being installed to enable communication between all PSAPs and the District Offices. This will enable remote call volume reporting by District staff. The second network improvement is the installation of Mapped ALI. This will provide mapping of incoming phase II wireless calls to each PSAP. This will also enable the District to push out map updates from a central location. No longer requiring staff to go to each agency and install map updates on each individual computer. The third phase of improvements will be to install backroom equipment at the new Lindale PD. Due to the increasing call volume and growth of Lindale, staff is recommending that they no longer operate as a remote PSAP off of the Smith County Sheriff's Office backroom equipment. The fourth

10. Review April 2009 database activities including, addressing, MSAG, and plat reports. Ms. Funderburgh reviewed her report stating that in the month of March there were 49 new addresses, 7 MSAGS, and 26 Plats.

The meeting was adjourned at 11:25 AM

Gene Cottle-Chairman of the Board of Managers
Smith County 9-1-1 Communications District