

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
March 24, 2010

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:04 AM on March 24, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Johnny Brown
Ron Shaffer
Gary Ferguson

Staff Present: Bill Morales
Jan Funderburgh
Julia Austin
Shirley Singletary

Guests: Steve Kean- City of Tyler
Dan Allee-City of Tyler

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present and Mr. Garmon was absent.
2. **Approval of February 25, 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Brown motioned to accept the minutes. Mr. Shamburger seconded the motion. Motion was carried unanimously.
3. **Review February 2010 Financials.** Ms. Singletary stated the total income of \$845,134.34 is at 44%. All the 911 system charges are still pending, but we are in the process of the SCEOC/Lindale PD upgrades. Personnel expenses of \$121,794.00 are at 38%. Total operating expenses of \$485,291 are at 24.19%. Ms. Singletary stated that new quotes from 3 other insurance groups for health did not result in any great savings even using other deductible amounts. Ms. Singletary asked if there were any questions.
4. **Receive update on 9-1-1 equipment installs at Smith County EOC, Lindale Police Department, Overton Police Department, and SC911 Administration Offices.** Mr. Morales stated that Lindale's new equipment is in storage and will be installed at Lindale PD as soon as their new building is completed, which should be by April 15, 2010. The SC911 Administrations Office should have their equipment by mid April. Mr. Morales asked if there were any questions.
5. **Receive update on GIS Consortium Projects.** Dan Allee gave a presentation showing some

of the new Aerial Photography & Mr. Morales reviewed the agenda for the last GIS Consortium meeting. Mr. Morales asked if there were any questions.

- 6. Receive February 2010 trouble ticket reports for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales stated that nothing major happened in the month of February on the trouble ticket reports. Mr. Morales asked if there were any questions.
- 7. Review February 2010 database activities including Addressing, MSAG, and Plat reports.** Ms. Funderburgh reviewed her report stating that in the month of February there were 31 new addresses, 23 MSAGS, and 12 Plats. Ms. Funderburgh also reviewed call volume reports. Ms. Funderburgh asked if there were any questions.
- 8. Review February 2010 Public Education Training.** Ms. Austin stated Telecommunicator's week is April 11th-17th and we are starting to get things ready for that. Also TTY training with Melissa Bell is scheduled to start next month April 1, 6, & 7. Ms. Austin also stated she will be attending Public Education Academy in Arlington, TX next month. Ms. Austin asked if there were any questions.
- 9. Presentation by Board Member Ron Shaffer on Life Insurance benefits for District Director.** Due to Mr. Garmon being absent, this item was postponed until next the next Board of Managers Meeting.

The meeting was adjourned at 11:44 AM

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District