

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
September 22, 2010

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:11 AM on September 22, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Johnny Brown
Jerry Shamburger
Bobby Garmon
Ron Shaffer
Gary Ferguson

Staff Present: Bill Morales
Shirley Singletery
Summer Gilcrease

Guests: Ronnie Freeman-AT&T
Karen Stead, City of Tyler (Assistant City Attorney)

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present.
2. **Approval of August 25, 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger motioned to accept the minutes with condition that August 25th item #7 be amended to not exceed \$6,500.00. Mr. Brown seconded the motion. Motion was carried unanimously.
3. **Review August 2010 Financials.** Ms. Singletery stated that the financials were included in the packet for the Boards Review. There were no questions or comments regarding the financials.
4. **Discuss and consider approval of the Smith County 9-1-1 Communications District Fiscal Year 2010-2011 Operating Budget as presented to the governing body of each participating jurisdiction and approved by a majority of those jurisdictions and presented to and approved by the Commissioners Court of each county in the district.** Mr. Morales stated that as of September 22, 2010, the budget had been approved by 6 of the 11 cities within the district boundaries and the Commissioners Court. This constituted the majority approval by the cities and the required approval by the Commissioners Court. As per the Texas Health and Safety Code Section 772, the 45 day review period ended on September 19, 2010. There were no changes to the budget that was reviewed in detail at the August 5, 2010 Board meeting. Mr. Brown motioned to approve the 2010-2011 Operating Budget as submitted. Mr. Garmon seconded the motion. Motion was carried unanimously.

5. **Receive an update from the District Director on the estimated cost of services from Computer Land Network Technologies for the installation of GeoLynx Mapped ALI software at the five PSAP'S (Tyler PD, Lindale PD, Whitehouse PD, Overton PD, and Smith County Emergency Operations Center).** Mr. Morales presented a cost estimate from Computerland for the equipment and installation of equipment needed as part of the Mapped ALI project in the amount of \$71,029.39. The overall project was approved at the August 5, 2010 board meeting; however staff wanted to keep the Board updated as to the actual cost of each phase of the project.
6. **Discuss and consider Resolution 10-003. Authorizing the District Director to submit an application and supporting documentation to participate in the Cooperative Purchasing Program of the Texas Comptroller of Public Accounts (State of Texas Co-OP Program)** Mr. Morales reported that this program would be another option available to the District when purchasing equipment and supplies regularly used by the district.. Mr. Shamburger made a motion to adopt the Resolution 10-003. Mr. Garmon seconded the motion. Motion was carried unanimously.
7. **Received update on the two (2) Board of Managers appointments. Gene Cottle (All cities appointee) and Jerry Shamburger (Smith County appointee) set to expire on December 31, 2010.** Mr. Morales stated that letters would be sent to the 11 cities requesting either reappointment or nomination of one representative. A letter was also sent to the Commissioners Court requesting reappointment or nomination of one representative.
8. **Review August 2010 database activities including Addressing, MSAG, and Plat reports.** Ms. Gilcrease reviewed the report stating in the month of August there were 46 new addresses, 18 MSAGS, and 33 Plats.
9. **District Directors Report.** Mr. Morales updated the Board on the plans for a dispatcher appreciation holiday dinner on December 9, 2010 at 6pm. More information will follow as the plans develop.
10. **Recessed open meeting and began closed Executive Session under Texas Government Code Section 551.001 et seq, 551.074 Discuss annual performance of District Director.**
Close Executive Session 10:51am
11. **Resume open Meeting 11:43 am.** No action Taken during Closed Session.
12. **Discuss and consider annual performance evaluation and compensation of District Director with budget year 2010-2011.** Mr. Garmon made a motion to raise the compensation 3% for a total of \$90,760.00 per Year. Mr. Brown seconded the motion. Motion was carried unanimously.

13. The meeting was adjourned at 11:45 AM

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District