

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
March 16, 2011

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:07 AM on March 16, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Johnny Brown

Staff Present: Bill Morales
Shirley Singletary
Jan Funderburgh
Summer Gilcrease
Claudia Caballero

Guests: Sharon Roberts-Legal Council
Debbie Gee- AT&T
Joe Galvan- AT&T
Benny Yazdanpanahi-City of Tyler, Chief Information Officer
Keidric Trimble City of Tyler, Internal Auditor
Steven Kean –City of Tyler, Deputy City Attorney

1. **Call to order and introductions.** Mr. Cottle stated that Ron Shaffer was not present and there was a quorum present. He also noted that Gary Ferguson (NVM) was present.
2. **Approval of February 26, 2011 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes Mr. Brown seconded the motion. Motion was carried unanimously.
3. **Review February 2011 Financials.** Ms. Singletary stated that the financials are for the first 5 months of the fiscal year ending February 28, 2011. Total income of \$1,052,000.00 (42.61%) is above our budget estimate (42%) and total expenses of \$663,581.00 (31.58%) are below our budget estimate (42%) The district is working on finalizing some of the planned projects for the Fiscal Year.
4. **Discussed and considered approving guidelines for projects to be funded through the PSAP Project Participation Funds budget line items.** Director Bill Morales reviewed the Interlocal agreements for these Funds we have in place and went over the Government Safety Code, Chapter 772, (Local Administration of Emergency Communications) of which we operate

under. After a lengthy discussion a motion by Bobby Garmon for the District Director and attorneys to review the 9-1-1 Guidelines and Interlocals for presentation to the Board of Directors in a formal format. Mr. Brown seconded the motion. Motion carried unanimously.

5. Discussed and considered authorizing an amendment to the FY 2010-2011 SC911 Operating Budget to increase line item 503500 PSAP Project Participation Fund to support additional district wide projects. Mr. Morales discussed long range future projects with the Cities, County and PSAPS. Mr. Brown motioned to Table this item until the Board received more information as discussed in Item 4. Mr. Garmon seconded. Motion carried unanimously

6. Received February 2011 trouble ticket reports for all the SC 911 District Public Safety Answering Points. Mr. Morales reported there was no significant system problems reported. There was no action taken on this item.

7. Review February 2011 database activities including Addressing, MSAG, and Plat reports. Ms Funderburgh reviewed the report for the month stating 70 Addresses, 41 MSAGS, and 1 Plat were reviewed and changes made.

8 Review February 2011 Public Education and Training Activities. Ms.Caballero attended SCPOA meeting, TNT and PETS meeting in Dallas, NENA-TDC/OCD Conference in Nashville TN. Claudia and Summer had on site GeoLynx training at SCEOC.Ms. Caballero attended various other meetings during the month along with a Junior Deputy Presentation with Smith County. She is also preparing for Telecommunicators Week and Children's activities in the Parks this summer

9. The meeting was adjourned at 11:24 AM.

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District