

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
June 24, 2011

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:01 AM on June 24, 2011 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Ron Shaffer
Johnny Brown
Gary Ferguson (NVM) Absent

Staff Present: Bill Morales
Jan Funderburgh
Shirley Singletery
Summer Jones
Claudia Caballero

Guests: Sharon Roberts-Legal Council
Steve Kean-City of Tyler
Debbie Gee

Call to order and introductions. Mr. Cottle stated that there was a quorum present ne Cottle was on his way to the meeting.

- 1. Approval of May 25 2011 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Garmon motioned to accept the minutes Mr. Brown seconded the motion. Motion was carried unanimously.
- 2. Review May 2011 Financials.** Ms Singletery stated the reports are for 8 Months of this Fiscal year ending 05-31-2011. Total Income of \$1,588,659 is 2.68% below our budget estimate. Total operating Expenses of \$1,131,445 are 13.15% below our budget estimate. The District is in a better position to finish and update planned PSAP upgrades. Tyler PD is completed and the final bill will be coming in soon.

3. **Receive final report from L R Kimball & Associates regarding independent, site-specific wireless 9-1-1 call location accuracy testing of all wireless service providers operating in the SC911 jurisdictional boundaries.** Mr. Morales introduced Mr. Roger Leonard, Scott Strom, and Liz Colunga representing LR Kimball who presented the Findings Report for Wireless Accuracy Testing prepared for SC911 District. Mr. Strom presented an overview of the findings and recommended actions as stated in the report that is on file at the SC911 offices.

4. **Receive May 2011 trouble ticket reports for all SC 9-1-1 District Public Safety Answering Points.** Mr Morales reported there were 18 trouble reports, all from Tyler Police Department. All had been resolved without incident. Most of these were resolved with a reset by AT&T.

5. **Review May 2011 database activities including Addressing, MSAG, and Plat reports.** Ms Jones reviewed the report for the month of May stating there were 105 addresses, 55 MSAGS and 18 Plats.

6. **Review May 2011 Public Education and Training Activities.** Mr. Morales reported that Claudia Caballero in May attended POA Meeting, Participated in 1st annual Salsa-bration Attended surviving disasters meeting (Ready or Not)
Participated in Dia de Las Madres Healthfair,
Kid's day in the Park (Whitehouse Healthfair)
Attended PETS Meeting (Public Educators of Texas) in Mc Allen
Participated in Career Day at Robert E Lee
Participated in Picnic in the Park at Bergfeld Park

9:28AM Mr Shamburger recessed the meeting for 10 minutes to give Gene Cottle time to arrive and be here for Item #4 L R Kimball report which was skipped earlier

9.38Am Mr Cottle resumed the meeting for Item #4

7. **Adjournment (10:23am)** Mr. Shaffer motioned to adjourn and Mr. Brown seconded. Motion was carried unanimously.

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District