

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
November 17, 2010

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:104AM on November 17, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Ron Shaffer
Gary Ferguson

Staff Present: Bill Morales
Shirley Singletary
Jan Funderburgh
Claudia Caballero

Guests: Sharon Roberts-Legal Council
Steve Keane-City of Tyler

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present.

2. **Approval of October 25 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger motioned to accept the minutes Mr. Garmon seconded the motion. Motion was carried unanimously.

3. **Review October 2010 Financials.** Ms. Singletary stated that the financials included in the packet for the Boards Review are for the 1st month of the new physical year 2010-2011. In October the District purchased a new district vehicle. The 2011 GMC Sierra 1500 Crew Cab was purchased for \$30,015.00 less trade in for the 2008 Ford Expedition of (\$18,500.00) which brought the price to \$11,544.75. The District made the first semi-annual payment to Banc of America in the amount of \$114,837.06 for principal leaving an outstanding balance of \$889,459.22. Income for October 2010 was \$199,269.64 and included a \$20,000.00 payment from the City of Tyler for Aerial Photography. Total Operating expense of \$199,816.36 was 9.51% of the budget year. Ms. Singletary noted that line items for Workers Compensation, Property, General Liability and Auto insurance are paid for in October for the entire year to receive greater discounts. The line items all show a greater percentage for the budget year. Also noted was on page 4 of the budget report which shows the District's reserve funds set aside for a building fund and purchase of NG 9-1-1 equipment Ms Singletary asked if there were any questions. There were none.

4. **Receive an update from the District Director on the installation of GeoLynx Mapped ALL software at the five PSAP's within the District Boundaries (Tyler PD, Lindale PD, Overton PD, Whitehouse PD, and Smith County Emergency Operations Center).** Mr. Morales reported that the Fiber Network was being installed by Suddenlink this week (November 15th through November 19th). GeoComm will begin the software installation around November 30, 2010 and the training will be scheduled for early December. The project is on schedule with no expected delays.
5. **Discussed and considered to take necessary action to approve the Interlocal Agreement between Smith County and the Smith County 9-1-1 Communications District for support of Code Red Emergency Notification System (Reverse 91-1) subscription cost and base rates.** Mr. Morales stated that this is the formal follow-up to our offer to the County and the City of Tyler (Tyler Declined) to pay for the annual subscription fee for the Code Red Emergency Notification system. The Mr. Garmon made a motion to adopt the Interlocal for Code Red Notification System Mr. Shamburger seconded the motion. Motion was carried unanimously.
6. **Discussed, consider and take action to approve a new Interlocal Public Safety Answering Point (PSAP) Project Participation Funding Agreement and a new Request for Public Safety Answering Point (PSAP) Project Participation Form provided to enhance the provision of 9-1-1 System related services on behalf of Smith County and the City of Overton residents.** Mr. Morales reported that this Interlocal would be used as part of the funds that we have set aside to assist agencies in our district with communications related projects. This Interlocal was drafted by our legal counsel. Mr. Garmon made a motion to adopt the agreement and funding form. Mr. Shaffer seconded the motion. Motion was carried unanimously.
7. **Discussed, consider and take action necessary to approve and authorize the District Director to submit a new Interlocal Public Safety Answering Point (PSAP) Project Participation Funding Agreements with the City of Tyler, City of Overton, and Smith County.** Mr. Morales stated that the agreement approved as item 6 will be forwarded to those agencies that the District has already agreed to assist in funding projects with. Mr. Garmon made a motion to adopt the Project Participation Funding Agreement. Mr. Brown seconded the motion. Motion was carried unanimously.
8. **Reviewed October trouble ticket reports for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales stated that the reports were included in the meeting packet. There were no questions.
9. **Review October 2010 database activities including Addressing, MSAG, and Plat reports.** Ms. Funderburgh reviewed the report stating in the month of October there were 38 new addresses, 11 MSAGS Updated, and 3 Plats Reviewed.
10. **District Directors Report.** Mr. Morales updated the Board reminding them of the District's Holiday Dinner scheduled for December 9, 2010 at the Hilton Garden Inn Tyler, 6:00PM.
11. Meeting was adjourned at 10:45 AM

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District