

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
December 15, 2010

The regular meeting of the Board of Managers meeting was called to order by Chairman Gene Cottle at 10:02 AM on December 15, 2010 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Bobby Garmon
Ron Shaffer
Johnny Brown

Staff Present: Bill Morales
Shirley Singletary
Jan Funderburgh
Claudia Caballero
Summer Gilcrease

Guests: Sharon Roberts-Legal Council
Steve Keane-City of Tyler
Chad Richey ETMC EMS

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present.
2. **Approval of November 17 2010 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes Mr. Shamburger seconded the motion. Motion was carried unanimously.
3. **Review November 2010 Financials.** Ms. Singletary stated that the financials for the first 2 months of the fiscal year 2010-2011 are open for questions or discussions. Ms Singletary stated the District is closely monitoring our collateral for funds in our Depository Bank. There were no questions or comments.
4. **Reviewed an update on the two Board of Managers Appointments set to expire on December 31, 2010.** Mr. Morales reported Gene Cottle was the appointee for the Cities and Jerry Shamburger was the Smith County appointee for a two year term. The District only received two nominations from the participating cities and both were for Gene Cottle. Therefore Mr. Cottle is re-appointed for a two year term. The Smith County Commissioners court voted to re-appoint Jerry Shamburger for an additional two-year term. No action was required on this item.

5. **Receive an update from the District Director on the installation of GeoLynx Mapped ALL software at the five PSAP's within the District Boundaries (Tyler PD, Lindale PD, Overton PD, Whitehouse PD, and Smith County Emergency Operations Center).** Mr. Morales reported that entire system is up and running with no significant problems reported at this time. No action was required on this item.
6. **Receive report from District Director on Planned 2011 Smith County 9-1-1 Network/System Improvements.** Mr. Morales identified the following projects as priorities for 2011;
 - a. AT&T (TPD) 911 Equipment Upgrade
 - b. Wireless Accuracy Study
 - c. Net Clock (ETMC,SC-EOC, TPD)
 - d. Revenue Audit
 - e. Depository Contract
 - f. GIS Consortium (Map Web Site)
 - g. Additional PSAPS (EMS/DPS)
 - h. Redundancy Satellite
7. **Reviewed November 2010 trouble ticket reports for all Smith County 9-1-1 District Public Safety Answering Points.** Mr. Morales reported that the November trouble ticket report was included in the meeting packet for the boards review. There was no significant system problems reported. There was no action required on this item.
8. **Review November 2010 database activities including Addressing, MSAG, and Plat reports.** Ms Funderburgh reviewed the report for the month stating 39 Addresses, 150 MSAGS, and 15 Plats.
9. **Review November 2010 Public Education and Training Activities.** Ms. Caballero reported she attended Troup Elementary School for 2 meetings with the Smith County Jr. Deputy program. Claudia also went for TNT and PETS Training in Dallas, met with Darla at ETCOG, attended SHAC (Advisory Committee) for TISD and Healthy Holiday Fair hosted by NETPHD for fit city challenge, She was able to shadow a Dispatcher at SC-EOC and get the Holiday Dinner Organized.
10. **Recessed Open Meeting and begin closed Executive Session under Texas Government Code Section 551.001 et seq. 551.072. Discussing purchase, exchange, lease or value of real property.**

Executive Meeting recessed at 10:20 AM
11. **Open Meeting Resumed 10:42 AM.**

12. Discuss, consider and take any action necessary on exchange, lease or value of real property.

No action taken.

13. The meeting was adjourned at 11:10AM

Gene Cottle- Chairman of the Board of Managers
Smith County 9-1-1 Communications District