

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle' at 10:02 AM on November 16,2011 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Johnny Brown
Ron Shaffer
Gary Ferguson

Staff Present: Bill Morales
Jan Funderburgh
Claudia Caballero
Summer Gilcrease

Guests: Sharon Roberts-Legal Council
Karen Stead-City of Tyler
Betty Jo Farrell- ETMC EMS Comm Center
Gary Ferguson- AT&T
Liz Cole- LR. Kimball
Jim Shinpaugh- LR. Kimball

1. **Call to order and introductions.** Mr. Cottle stated that there was quorum and board member Mr. Bobby Garmon was not present.
2. **Approval of October 2011 Board Meeting Minutes.** Mr. Morales reported to the Board that minutes were not available in time for the meeting and that they would be include in December packet.
3. **Review October 2011 Financials.** Mr. Morales reported to the Board that October Financials were not available in time for the meeting and that they would be included in December packet.
4. **Discuss and consider authorizing the District Director, on behalf of the GIS Consortium, to enter into a two-year contract with Pictometry International Corporation for Acquisition and Production of high resolution Orthoimagery and Oblique Imagery through the use of a Sole Source Contract in the amount not to exceed \$200,000 as budgeted in the FY 2011-2012 SC911 District Budget.** Mr. Morales discussed entering into a two-year contract with Pictometry International Corporation for Acquisition and Production of high resolution aerial photography that not only includes the top view (Orthoimagery) of structures and land features but also the ability to pan (Oblique Imagery) around the side of buildings and structures. This will be a great benefit to all participating agencies of the GIS Consortium, emergency service provides, and the general public that uses the mapping website. Mr. Shamburger wanted it noted that it would not exceed the amount as budgeted. The motion was made by Mr. Shamburger and Second by Mr. Brown. The motion carried unanimously.

At 10:30am, Board member Bobby Garmon joined the meeting via conference call for discussion purposes on item #5. Mr. Garmon acknowledged that he would not be voting on any items.

5. **Discuss and consider authorizing the District Director to enter into contract with L.R. Kimball for consulting services to assist with a district-wide Computer Aided Dispatch (CAD) and Records Management Systems (RMS) Assessment and the development of requirements for a County-wide CAD/RMS system utilizing the Texas DIR Contract in the amount not to exceed \$37,240.00.** Mr. Morales reported that as a result of a county-wide effort to look at the possibility and benefits of a single (or combined) Computer Aided Dispatch (CAD) and Records Management System (RMS) the 911 District has agreed to fund the assessment to determine the feasibility of such a project. Mr. Morales contacted LR Kimball Consulting, with whom SC911 has contracted with for other projects, to conduct the necessary research and to present a document that would guide us towards a county-wide CAD/RMS system. Liz Cole, LR Kimball Representative, provided an overview of the process and answered any questions related to the project. The motion to approve was made by Mr. Brown and Seconded by Mr. Shamburger. The motion carried unanimously.
6. **Discuss and consider Continuation of Coverage Administrative Agreement as submitted by Texas Municipal League Intergovernmental Employee Benefits Pool (TML IEBP) for employee benefit plan.** Mr. Morales reported that this was an annual approval required by our insurance provider. Mr. Morales recommended that the Board approval as submitted. The motion to approve was made by Mr. Shaffer and Seconded by Mr. Brown. The motion carried unanimously.
7. **Discuss, consider, and take any necessary action on three Board of Managers appointments, Ron Shaffer (All cities appointee) and Bobby Garmon (Smith County appointee), and Johnny Brown (VFD's appointee) set to expire on December 31.** No action taken
8. **Discuss and Consider Resolution 11-003, 2012 Official Holiday Schedule for Smith County 911 Communications District.** Mr. Morales reported that the recommended holiday schedule is consistent with other agencies in our area and recommends approval. The motion to approve was made by Mr. Brown and seconded by Mr. Shamburger. The motion carried unanimously.
9. **Receive October 2011 ticket reports and updates for all SC 9-1-1 District Public Safety Answering.** Mr. Morales reported that the trouble ticket reports were included in the board agenda book. There were no questions.
10. **Review October 2011 activities including Addressing, MSAG, and Plat reports.** Ms. Funderburgh reported on the October 2011 activities. There were no questions.
11. **Review October 2011 Public Education and Training Activities.** Ms. Caballero discussed activities and events. There were no questions.
12. **Adjournment.** The meeting was adjourned at 10:43 AM