

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
January 16, 2013

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 11:00 AM on January 16, 2013 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Johnny Brown
 Bobby Garmon
 Ron Shaffer
 Jerry Shamburger
 Joe Blackstone

Staff Present: Bill Morales
 Jan Funderburgh
 Summer Jones
 Catarina Ridgeway

Guest: Sharon Roberts-Legal Counsel
 Debbie Gee- AT&

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present.
2. **Approval of January 06, 2013 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger motioned to accept the minutes and Mr. Ron Shafer seconded the motion. The motion was carried unanimously.
3. **Review of the January Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are 25% of the budget year. The income is at 22.6 % of the budget year. Ms. Jan Funderburgh stated that the VOIP service fees were over budget. Mr. Morales stated they would be correct for the next board meeting. Mr. Bobby Garmon made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action on the appointment or re-appointment of a Chairman, Vice-Chairman, and Secretary/Treasurer for the Smith County 911 Communications District Board of Managers.** Mr. Gene Cottle will continue as Chairman, Mr. Shamburger will be Vice-Chairman, and Mr. Shaffer will be the Secretary and the Treasurer. Mr. Garmon motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.

5. **Discuss consider, and take any necessary action to maintain Texas County and District Retirement System (TCDRS) current plan provisions for plan year 2013.** Mr. Morales presented the annual request of Texas County and District Retirement System (TCDRS) to decide whether to maintain the current contribution rate or make any changes. Mr. Morales recommended no changes be made this year. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
6. **Discuss, consider, and take any necessary action to authorize the District Director to submit a Correction of Error request on behalf of Shirley Singletary to correct the Texas County & District Retirement System (TCDRS) account for the months of March through September 2012, in the amount not to exceed Two-Thousand Five Hundred Dollars (\$2500.00).** Mr. Morales stated that the SC 911 District needed to submit a correction of error on behalf of Shirley Singletary. The amount totals \$2343.90. Once it's submitted this will allow Ms. Singletary to be vested in the SC 911 District retirement. Mr. Garmon motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
7. **EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:**
 - a. **Section 551.072: Deliberations about Real Property-to discuss the purchase, exchange, lease or value of real property.**
 - The Board members did not hold an executive meeting. This will be on the agenda till a decision has been made. No discussion. No questions. No action was taken.
8. **Resume open meeting.** The board members did not hold an executive meeting.
9. **Discuss, consider and take any action on the purchase, exchange, lease, or value of real property.** No discussion. No questions. No action was taken.
10. **Receive December 2013 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the ticket report for the month of December. No discussion. No questions. No action was taken.
11. **Review December 2013 SC911 Database and GIS activities.** Ms. Funderburgh presented the GIS activities. Ms. Funderburgh stated that the app is finally complete. The app is still running a little slow. The final chinks are still being worked on. No discussion. No questions. No action was taken.
12. **Review December 2013 Public Education and Training activities.** Ms. Claudia Caballero presented the public education and training activities. The month of December included holiday/winter festival (glass recreational center, Kid's Fest, ETCC, Peace Officers Meeting, DOVIA, Cornerstone, parent services, Jr. Deputy Program (daycare), Santa Land (St. Paul's), Angel Tree (Salvation Army), Toys for Tots festival (National Guard), and manager/supervisor meeting.
13. **The meeting was adjourned at 11:28 AM.** Mr. Brown motion to adjourn the meeting and Mr. Garmon seconded the motion.