

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
January 15, 2014

The regular meeting of the Board of Manager's meeting was called to order by Vice Chairman Jerry Shamburger at 10:00 AM on January 15, 2014 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:        Jerry Shamburger  
    Ron Shaffer  
    Johnny Brown

Staff Present:                        Bill Morales  
    Jan Funderburgh  
    Claudia Caballero  
    Catarina Ridgeway  
    Louie Downey

Guest:                                    Ronald Stutes- Legal Counsel  
    Dan Allee- City of Tyler  
    Steven Kean- City of Tyler  
    Chad Richey- ETMC/EMS

1. **Call to order and introductions.** Mr. Jerry Shamburger stated that there was a quorum present. Chairman Mr. Gene Cottle was not present and voting member Mr. Bobby Garmon was not present.
2. **Approval of December 18, 2013 Regular Board Meeting minutes.** Mr. Shamburger asked for comments or a motion. Mr. Jonny Brown stated that Madison Johnson's title needed to be corrected to Whitehouse FD. Mr. Johnny Brown motioned to accept the minutes and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
3. **Review of the December 2013 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are 25% percent of the budget year. The income is at 18% and the revenue is at 17.6%. Mr. Shaffer made a motion to accept the financials and Mr. Brown seconded the motion. The motion was carried unanimously.

4. **Discuss, consider, and take any necessary action on Resolution 13-003, Pursuant to Texas Health and Safety Code Ann. 771.062(a), approving the submittal of a letter supporting the minimum VoIP Positioning Center Operator Minimum Requirements as set forth in CSEC Rule 251.14.** Mr. Morales stated that this is a letter all the 911 Districts agreed to sign. This letter is to support CSEC-VOIP to validate a call. It works like a landline phone. Mr. Brown motion to accept and Mr. Shaffer seconded the motion.
5. **Receive December 2013 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for December. No discussion. No questions. No action was taken.
6. **Review December 2013 SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that the trends in landlines are still continuing to decrease. Bullard is the only City to show an increase in landlines. 39.4 percent of homes use cell phones only. No discussion. No questions. No action was taken.
7. **Receive update and demo of updated [Smithcountymapsite.org](http://Smithcountymapsite.org) website.** Mr. Louie Downey presented the new Smith County Mapsite to the board members. He demonstrated how to use the new website. He showed everyone how to search for addresses, property information, and the different types of maps we have available.
8. **Review December 2013 Public Education and Training activities.** Ms. Claudia Caballero presented the Public Education and Training activities for the month of December. These events included APCO Training (ETMC) x2, Peace Officers Meeting, DOVIA, Cultural Diversity, TTY/TDD, Crisis Communications (x3), Jr Deputy/Cell Phone Sally (Mall), Christmas Dinner, Career Fair, and Jr Deputy/ Red E Fox (Chapel Hill).
9. **The meeting was adjourned at 10:45 am.** Mr. Brown motion to accept and Mr. Garmon seconded the motion.