

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
May 21, 2014

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle 10:05 AM on May 21, 2014 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Bobby Garmon
 Johnny Brown

Staff Present: Bill Morales
 Jan Funderburgh
 Claudia Caballero
 Catarina Ridgeway
 Louie Downey

Guest: Ronald Stutes- Legal Counsel
 Chad Richey- ETMC/EMS
 Clyde Carter- Overton PD
 Gabe Wallace- Overton PD
 Steve Kean- City of Tyler

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Voting member Ron Shaffer and non-voting member Fred Cowden were not present.
2. **Approval of April 16, 2014 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the April 2014 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 58.33% percent of the budget year. The income is at 58% of the budget year and the expenses are at 47% of the budget year. Mr. Brown made a motion to accept the financials and Mr. Garmon seconded the motion. The motion was carried unanimously.

- 4. Receive update and take any necessary action from the District Director regarding the planned upgrade to the 911 call handling system for all 7 Public Safety Answering Points (PSAP) with the SC911 service area.** Mr. Morales stated that we are back and forth with AT&T. We are in the process of working on a quote. The current quote is at 1.9 million. The SC 911 district may have to enter into a contract agreement with ETMC. The contract should be ready for the June board meeting. No action was taken.
- 5. Discuss, consider, and take any necessary action on SC911 Districts financial participation in desktop and mobile computer upgrades for PSAP's and agencies within our District boundaries.** Mr. Morales stated that the smaller agencies within Smith County did not budget enough money in order to ingrate their software to Smith County EOC CAD system. He also stated that the SC 911 District can help fund the smaller agencies. No action was taken.
- 6. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Troup and the City of Overton for the participation in the purchasing of Laptop Computers to enhance the delivery of 911 services to the citizens of the City of Troup and Overton.** The Troup PD is requesting the funds of the SC 911 District. These funds will be used to enhance or improve 911 operations in Smith County. It will also be used to purchase six Panasonic Toughbook CF-53 laptop computers. These computers will be used in the Troup PD patrol vehicles. The amount will not exceed \$19,275. Mr. Garmon made a motion to accept and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously. The Overton PD is requesting the funds of the SC 911 District. Since Overton did not have an exact amount the board member's tabled the agenda item for next month's board meeting.
- 7. Receive April 2014 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for April. No discussion. No questions. No action was taken.
- 8. Review April 2014 SC911 Database and GIS activities.** Ms. Jan Funderburgh stated the new aerial photography for 2014 are in and have been installed. A new server will be going in at Tyler PD. Also, the SC 911 district has submitted all paperwork to start the process of text to 911. No discussion. No questions. No action was taken.
- 9. Review April 2014 Public Education and Training activities.** Ms. Claudia Caballero presented the Public Education and Training activities for the month of April. These events included Peace Officers Meeting, DOVIA, Kid's Fest 2014, Jr. Deputy, TTY/TDD training (new and refresher), Early Childhood Center carnival (Lindale), Stress Management for TC Committee Meeting, Telecommunicator's Week, Vol. Appreciation Week (Commissioner's Court), Spanish-Intermediate (TJC), and East Texas Crisis Center Meeting. No discussion. No questions. No action was taken.
- 10. The meeting was adjourned at 10:33 am.** Mr. Garmon motion to accept and Mr. Brown seconded the motion.