

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 16, 2013

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:07 AM on October 16, 2013 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Bobby Garmon
 Jerry Shamburger
 Joe Blackstone

Staff Present: Bill Morales
 Jan Funderburgh
 Claudia Caballero
 Catarina Ridgeway

Guest: Steven Kean- City of Tyler
 Ronald D. Stutes- Potter Minton
 Chad Richey- ETMC/EMS

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Voting members Mr. Johnny Brown and Mr. Ron Shaffer were not present.
2. **Approval of September 18, 2013 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Cottle stated that on the September minutes, agenda item number 19 needed to be corrected. Mr. Morales was given a 4 percent raise. The correct salary amount should be 99,066.77 and not 97,000.00. Mr. Bobby Garmon motioned to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
3. **Review of the September 2013 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 100% of the budget year. The next board meeting, the end of the year financials will be available. Mr. Garmon made a motion to accept the financials and Mr. Shamburger seconded the motion. The motion was carried unanimously.

- 4. Receive update, Discuss, and take any necessary action on the FY 2012-2013 projects funded with Request for Public Safety Answering Point (PSAP) Project Participation Funds.** Mr. Morales presented a summary of the PSAP projects funded for the 2012-2013 budget year. The total amount was \$597,000. The SC 911 District funded Smith County-\$277,000, Tyler-\$141,000, and ETMC \$100,000. The PSAP Project Participation fund was started in 2010. The SC 911 District is one of the only districts that give back to their PSAP's. No action was taken.
- 5. Receive update and take any necessary action on Professional Services Contract for District Legal Services.** Mr. Morales stated that Ms. Sharon Roberts now works for the City of Tyler. Ms. Roberts is the one who suggested Mr. Ronald D. Stutes. Mr. Morales also new Mr. Stutes from working together at the City of Tyler. Mr. Garmon motioned to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 6. Receive September 2013 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for September. No discussion. No questions. No action was taken.
- 7. Review September 2013 SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that the GIS department is in the process of working on a new series of websites and working on a few projects with the City of Troup. Also, Terri Gerber with Smith County was approved to get a new plotter. She will be taking over the mapping for Smith County. No discussion. No questions. No action was taken.
- 8. Review September 2013 Public Education and Training activities.** Ms. Claudia Caballero presented the Public Education and Training activities for the month of September. These events included the Peace Officer's Meeting, Rosedale Church Fair, United Way Event, Salvation Army Women's Aux, Kids day in the park, basic TCOLE instructor training (40 hours), Ebenizar church of Christ daycare, SHAC (School health advisory committee) TISD meeting, Willow Wellness-Fair, Crisis Center-give away, Great Strides in the park- fair, National Night Out-Overton, National Night Out-Tyler, Turn Tyler Pink.
- 9. The meeting was adjourned at 10:53 am.** Mr. Garmon motion to accept and Mr. Shamburger seconded the motion.