

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
February 12, 2015

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:08 AM on February 12, 2015 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Ron Shaffer
 Bobby Garmon
 Johnny Brown

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Louie Downey

Guest: Ron Stutes- Legal Counsel
 Terrence Garmon – City of Tyler
 Amanda Cook- Tyler PD

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Non-voting member Fred Cowden was not present.
2. **Approval of January 14, 2015 Regular Board Meeting minutes.** Mr. Gene Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the December and January minutes. Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the January 2015 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 33 percent of the budget year. The expenses are at 15 percent and the income is at 28 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any action to authorize the District Director to enter into a purchase agreement with Biddle Consulting Group Inc. for the purchase of CritiCall (multi-user) Public-Safety Dispatcher/Call taker Pre-Employment Testing Software to be utilized by all PSAP's within the SC911 District area in the amount not to exceed \$9000.00.** Mr. Morales stated that he would like to purchase CritiCall to help the smaller agencies. This system will help agencies test a candidate for a dispatching position. The test will determine if they are a qualified candidate or not. The agencies that would benefit would be Lindale PD, Overton PD, and Smith County. The SC 911 District will own the product. Mr. Brown motion to accept CritiCall but not the exceed \$9000. Mr. Shamburger seconded the motion. The motion was carried unanimously.
5. **Discuss, consider, and take any action to authorize the District Director to enter into a**

purchase agreement with Americom for the design, equipment, and installation of a VOIP phone system in the amount not to exceed \$9500.00 to be installed at SC 911 District Offices. Mr. Morales stated that the SC 911 District needs a new phone system. We are going to go to a VOIP/Hybrid phone system. The choices are AT&T, Americom, and Telephone Specialist, Inc. Mr. Brown made a motion to accept the new phone upgrade but not to exceed \$10,000. Mr. Garmon seconded the motion. The motion was carried unanimously.

- 6. Discuss, consider, and take any action to authorize the District Director to enter into a purchase agreement with East Texas Alarm System for the design, equipment, and installation of a secured keycard entry/exit system on exterior and interior doors of the SC911 District Offices in the amount not to exceed \$8000.00.** Mr. Morales stated that with all the new upgrades and equipment, that the SC 911 District needs a better security system. East Texas Alarm would install a secure keycard system that only the employees can access. The main door would be open 8 to 5 and lock automatically. Mr. Garmon motion to accept the Security System but not to exceed \$8,000. Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 7. Discuss, consider, and take any action to authorize the District Director to enter into a purchase agreement for the design, equipment, and installation of audio visual equipment for training rooms and board rooms of the SC911 District Offices in the amount not to exceed \$25,000.00.** This item was tabled until the next board meeting. No motion.
- 8. Receive update and take any necessary action regarding the agreement with AT&T for the Network upgrade of 41 911 Call Delivery PSAP positions located at Tyler PD, SCSO, ETMC-EMS, Tyler-DPS, Lindale PD, Overton PD, and SC911 District Offices in the approved amount of \$1.9 million dollars.** Mr. Morales stated that the new system will be ready in March. Training for the new system will begin in March and continue into April and May. No motion was carried.
- 9. Receive January 2015 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for January. No discussion. No questions. No action was taken.
- 10. Review January 2015 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated that everything is going great and there was not anything new to report at this time. No questions. No action was taken.
- 11. Review January 2015 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of January. These activities included the Peace Officers Meeting, DOVIA, TISD health/Career Fair, Spanish for Law Enforcement Training, and Manager/Supervisor Meeting.
- 12. District Directors Report.** Mr. Morales stated that he is in the process of purchasing new furniture for the updated office. He said he plans to get new furniture for the new board meeting room, the conference room, and training room. He will also replace chairs in the whole office. No motion. No action was taken.
- 13. The meeting was adjourned at 9:49 am.** Mr. Brown motion to accept and Mr. Garmon seconded the motion.