

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
June 24, 2015

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:03 AM on June 24, 2015 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:       Gene Cottle  
                                      Jerry Shamburger  
                                      Bobby Garmon  
                                      Johnny Brown  
                                      Ron Shaffer  
                                      Fred Cowden

Staff Present:                 Bill Morales  
                                      Jan Funderburgh  
                                      Claudia Caballero  
                                      Catarina Ridgeway  
                                      Louie Downey

Guest:                         Ron Stutes- Legal Counsel  
                                      Dan Allee- City of Tyler  
                                      Jeff Haislet- ETMC/EMS  
                                      Ron Schwartz- ETMC/EMS  
                                      Michael Smith-ETMC/EMS  
                                      Bill Koch- Valley View Consulting  
                                      Amanda Cook- Tyler PD  
                                      David Schlottach- Tyler PD

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present.
2. **Approval of May 20, 2015 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the May 2015 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 66 percent of the budget year. The expenses are at 34 percent and the income is at 56 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
4. **Receive update and take any necessary action regarding the Project Completion and Acceptance Form with AT&T for the Network upgrade of 41 911 Call Delivery PSAP positions located at Tyler PD, SCSO, ETMC-EMS, Tyler-DPS, Lindale PD, Overton PD, and SC911 District Offices in the approved amount of \$1.9 million dollars.** Mr. Morales has stated that all the equipment has been installed. During the installation process, there was only one minor

problem at ETMC. Mr. Shamburger motion to pay AT&T for the equipment but not to exceed 1.9 million dollars. Mr. Brown seconded the motion. The motion was carried unanimously.

5. **Discuss, consider, and authorize the District Director, on behalf of the GIS Consortium, to approve the Request for Proposals (RFP) for the Acquisition and Production of high resolution Orthoimagery through the use of a State Master Contract referred to as High Priority Imagery and Data Sets (HPIDS) which will include, but not limited to, the release of a Orthoimagery solicitation (RFP), evaluate proposals, and award one of the current vendors all before August 31, 2015.** Mr. Morales stated that the GIS Consortium updates the Ariel Photography every 2 years. Mr. Shamburger motion to accept the request for proposal and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
6. **Discuss, consider, and take any necessary action regarding an agreement between East Texas Council of Government (ETCOG) and SC911 District to allow an ETCOG 911 Host Server to be co-located within the SC911 IT/Server Room located at District Offices.** Mr. Morales stated that part of the reason; the SC 911 District Office expanded was to start helping other agencies. He also stated, by allowing ETCOG to bring in their own server, it will not affect the SC 911 District server. ETCOG will be responsible for any extra cost that might occur. ETCOG will not be charged a monthly rate. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
7. **Discuss and consider adoption of a resolution amending the approved Smith County 9-1-1 Communications District Investment Policy as required by Chapter 2256 of the Government Code (Public Funds Investment Act), which requires the District to annually review and approve the investment policy regarding the investment of its funds and funds under its control.** Mr. Morales stated that the investment policy was ready for review. Mr. Bill Long pointed out a few minor changes that needed to be corrected. Mr. Garmon motion to accept with the changes noted. Mr. Brown seconded the motion. The motion was carried unanimously.
8. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler in the amount not to exceed \$80,000 for the purchase of 911/Radio Voice Recorder to enhance the delivery of 911 services to the citizens of the City of Tyler.** The City of Tyler was not ready to present to the SC 911 District Board Members. No motion was needed.
9. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The Smith County Sheriff's Office in the amount not to exceed \$3100 for the purchase of two (2) SCSO SWAT Medic Communications Enhancement Radios/Helmets to enhance the delivery of 911 services to the citizens of the Smith County.** Mr. Morales stated that the Smith County Sheriff's Office wanted the SC 911 District to help purchase two SCSO SWAT Medic Communications Enhancement radios and helmets. Mr. Shamburger motion to accept and Mr. Brown seconded the motion. The following board members were for passing the agenda item, Mr. Cottle, Mr. Brown, Mr. Shaffer, and Mr. Shamburger. Mr. Garmon was opposed to passing the motion. The motion was carried unanimously.
10. **Receive May 2015 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales stated that Debbie Gee did not have a chance to get the trouble tickets. He would present the trouble tickets for April, May, and June at the next board meeting. No discussion. No questions. No motion was carried.

- 11. Review May 2015 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated everything was going great. Ms. Funderburgh did not have anything new to report. No discussion. No questions. No motion was carried.
- 12. Review May 2015 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of June. These activities included VESTA Agent training, VELA Agent training, Peace Officers Meeting, DOVIA, Spanish for Law Enforcement, Spanish for Telecommunicator's, Spanish for Law Enforcement- Kilgore Police Academy-Athens, Vacation Bible school- give a ways, Henderson County 911 District-Text to 911 testing, Civilian Active Shooter Response Training- Day and Evening class, Criticall, and outreach luncheon. No Discussion. No questions. No motion was carried.
- 13. District Directors Report.** Mr. Morales stated he has been working on the budget for the new fiscal year. He also stated that the SC 911 District office remodel is finally complete. All the GeoLynx networks have been removed. No motion was carried.
- 14. The meeting was adjourned at 9:53 am.** Mr. Brown motion to accept and Mr. Shaffer seconded the motion.