

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
December 17, 2014

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:03 AM on December 17, 2014 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:       Gene Cottle  
  Bobby Garmon  
  Johnny Brown

Staff Present:                    Bill Morales  
  Jan Funderburgh  
  Claudia Caballero  
  Louie Downey

Guest:                             Ron Stutes- Legal Counsel  
  Terrence Garmon – City of Tyler  
  Tracy Turner- DPS Tyler  
  Michael Smith- ETMC/EMS  
  Amanda Cook- Tyler PD

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Absent from the meeting was voting members Mr. Ron Shaffer and Mr. Jerry Shamburger. Non-voting member Fred Cowden was also not present.
2. **Approval of November 19, 2014 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon motioned to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the October 2014 and November 2014 Financials.** Mr. Bill Morales presented the financials for review and discussion for the month of October and November. Mr. Morales stated that we are at 8 percent of the budget year for the month of October. For the month of November we were at 16 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Garmon seconded the motion. The motion was carried unanimously.
4. **Receive update on 2015 SC 911 Board of Directors nominations/appointments for the 2 positions expiring on 12/31/2014.** Mr. Morales stated that the Smith County Commissioners Court approved Mr. Jerry Shamburger for 2 more years. He also said that we have received nominations for Mr. Gene Cottle. No other nominations have been made or entered. No motion made.

5. **Receive update and take any necessary action regarding the agreement with AT&T for the Network upgrade of 41 911 Call Delivery PSAP positions located at Tyler PD, SCSO, ETMC-EMS, Tyler-DPS, Lindale PD, Overton PD, and SC911 District Offices in the approved amount of \$1.9 million dollars.** Mr. Morales stated that the equipment has been shipped. Originally the equipment would be installed in January and February. Now AT&T is stating that it will be anywhere from March until May due to AT&T working on another PSAP in Texarkana.
6. **Receive Overview of FY 2013-1014 PSAP Participation Funding Projects with the City of Tyler, City of Lindale, City of Overton, City of Troup, City of Bullard, City of Arp, City of Whitehouse, Smith County Sheriff's Office, and other participating entities.** Mr. Morales provided a chart showing the amount of money that the SC 911 District has provided to each individual PSAP for the 2013-2014 fiscal years. The money is used to help these PSAP's purchase equipment such as computers, software, radios, etc. No motion was made.
7. **Receive update and take any necessary action regarding the TCDRS Plan Assessment for the Plan Year 2015.** Mr. Morales stated that the employee's rate is at 7 percent. The SC 911 District matches it 2 to 1. No motion was made.
8. **Receive October and November 2014 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for October and November. No discussion. No questions. No action was taken.
9. **Review October and November 2014 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated that Mr. Louie Downey can show changes made to the website and the app. No discussion. No questions. No action was taken.
10. **Review November 2014 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of November. These activities included TNT Meeting, PET's Meeting, Jr Deputy/Cell Phone Sally, TAG Team meeting, Active Shooter Training, PSAP Supervisor/Manager Meeting, DOVIA, and Spanish for tele-communicators' Training SCEOC, and Fall Fest.
11. **District Directors Report.** Mr. Morales discussed tele-communicator week for 2015. Mr. Morales wants to have a banquet/reception for the dispatches of Smith County, Tyler PD, DPS, Lindale PD, Overton PD, and ETMC/EMS. He will get with the supervisors and see if it is something they would be interested in doing. No motion was made.
12. **The meeting was adjourned at 9:37 am.** Mr. Brown motion to accept and Mr. Garmon seconded the motion.