

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
January 28, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:01 AM on January 28, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Jerry Shamburger
 Bobby Garmon
 Ron Shaffer
 Johnny Brown

Staff Present: Bill Morales
 Jan Funderburgh
 Claudia Caballero
 Catarina Ridgeway
 Louie Downey

Guest: Ron Stutes- Legal Counsel
 Amanda Cook- Tyler PD
 Ivan Leon- ETMC/EMS
 Ed Morris- Whitehouse PD
 Scott Bradley- Whitehouse PD
 Clyde Carter- Overton PD
 Gabe Wallace- Overton PD

1. **Call to order and introductions.** Mr. Jerry Shamburger stated that there was a quorum present. Chairman Gene Cottle was not present.
2. **Approval of December 16, 2015 Regular Board Meeting minutes.** Mr. Shamburger asked for comments or a motion. Mr. Johnny Brown stated to correct his name from a motion that was made. He was not present at that particular board meeting. Mr. Brown made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
3. **Review of the December 2015 Financials. Mr. Bill Morales presented the financials for review and discussion.** Mr. Morales stated that we are at 25 percent of the budget year. The expenses are at 12 percent and the income is at 25 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
4. **Discuss, consider, and take any necessary action on the appointment or re-appointment of a Chairman, Vice-Chairman, and Secretary/Treasurer for the Smith County 911 Communications District Board of Managers.** The Chairman will be Gene Cottle, the Vice Chairman will be Jerry

Shamburger, and the Secretary/Treasurer will be Ron Shaffer. Mr. Garmon motion to accept the board nominations and Mr. Brown seconded the motion. The motion was carried unanimously.

5. **Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Whitehouse in the amount not to exceed \$30,000 in a joint request towards participation in the purchase of 8 laptops/hardware for the Police Department and 4 Radios/Accessories for the Fire Department to enhance the delivery of 911 services to the citizens of the City of Whitehouse.** Mr. Morales stated that there is a joint request between Whitehouse PD and Whitehouse VFD. The Whitehouse PD is asking for eight laptops plus hardware (\$25,400.00) and the VFD is asking for four radios (\$11,275.88). The total for both projects would be \$36,675.88. The city of Whitehouse will be funding \$7000.00 and the SC 911 District will be funding \$29,675.88. Mr. Garmon motioned to accept and Mr. Brown seconded the motion. The motion was carried unanimously.
6. **Discuss, consider, and take any necessary action to authorize the District Director to enter into contract with Proton Electric in the amount not to exceed \$75,000 for the purchase and installation of a three phase 120/280 volt, natural gas Generac generator and transfer switch at the 911 District Offices.** The SC 911 District is looking to installing a generator. The generator will be owned by the SC 911 District but will be used by KTBB and Morgan, Gallop, and Petty too. The SC 911 district plans on entering an agreement with KTBB and Morgan, Gallop, and Petty for around \$1800 a year for each company. The total cost of the generator would be \$75,000. Mr. Brown motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.
7. **Receive October and December 2015 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the October and December trouble tickets. No discussion. No questions. No action was taken.
8. **Review December 2015 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated that everything is going great and nothing new to report. No discussion. No questions. No action taken.
9. **Review December 2015 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month December. These activities included the NCMEC Committee Meeting, NCIC/TCIC less than full access, DOVIA, TPD-CRASE training, Training for wireless testing (Athens), JA-program giveaways, TISD-outreach luncheon/health fair, Blue Santa- FOP, and Crisis Communications training. No discussion. No questions. No action taken.
10. **District Directors Report.** Mr. Morales presented the District Directors Report. He first stated that the SWAT helmets will be in next month. Second, the 911 District will be funding chairs, desk, and/or paint for the Sheriff's Office. Next, the final changes have been made to the personnel policy. Finally, the quarterly supervisors meeting will be following the board meeting. No discussion. No questions. No action taken.

- 11. The meeting was adjourned at 10:32 am. Mr. Garmon motion to accept and Mr. Brown seconded the motion.**

- 12. Following adjournment of the business meeting, the SC911 District Board of Managers will be invited to attend the quarterly meeting of the District PSAP Managers/Supervisors. There is the possibility that a quorum of the SC911 Board of Managers will be present at the meeting on Thursday, January 28, 2016, between 11:00 am and 1:00 pm, in the SC 91 District Board Room. No action items will be considered by the Board, no deliberations are anticipated, and no official action by the Board is scheduled to be taken during this event.**