

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
July 20, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:04 AM on July 20, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Johnny Brown
Bobby Garmon
Fred Cowden

Staff Present: Bill Morales
Jan Funderburgh
Claudia Caballero
Catarina Ridgeway
Louie Downey

Guest: Ron Stutes- Legal Counsel
Terrance Gorman- City of Tyler
Amanda Fenwick- Lindale PD

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Ron Shaffer was not present.
- 2. Approval of June 15, 2016 and July 13, 2106 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of June 2016 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 75 percent of the budget year. The expenses are at 50 percent and the income is at 76 percent of the budgeted year. Mr. Johnny Brown made a motion to accept the financials and Mr. Garmon seconded the motion. The motion was carried unanimously.
- 4. Review March and June 2016 Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the March and June trouble tickets. No motion was carried.
- 5. Review June 2016 SC911 Database and GIS activities.** Ms. Jan Funderburgh did not have any new information to report. No motion was made.

6. Review June 2016 Public Education and Training Activities. Ms. Claudia Caballero presented the public education and training activities for the month June. These activities included Peace Officers Meeting, Active Shooter Training, Criticall, and Summer Safety Kick off Program, Smith County Day of Caring, giveaways, Cultural Diversity update training, ETCC-giveaways, and Telecommunicator role in liability and professionalism. Ms. Caballero also presented reports on the Aurora system. It shows the break down on the number of call made it 911. It shows that the most used call service is the wireless calls. No motion was made.

7. Discuss, consider, and take any necessary action authorizing an amendment to FY 2015-2016 SC911 Operating Budget to reallocate budget amounts in line item 503100 PSAP Equipment Expense to support purchase of office back-up power generator. Mr. Morales stated that we are changing the budget in line item 503100 PSAP from \$70,000 to \$145,000. The increase in the line item is to help cover the cost of the new generator. Mr. Brown motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.

8. Discuss, consider, and take any necessary action authorizing an amendment to FY 2015-2016 SC911 Operating Budget to increase budget amounts in line item 503500 PSAP Project Participation Funds from \$365,000 to \$560,030 to support the additional funding of Tyler PD CAD Project and SCSO Dispatch Center Upgrades. Mr. Morales stated that we are changing the budget in line item 503500 PSAP from \$365,000 to \$560,030. The increase in the line item is to help cover the cost of the Tyler PD CAD project and SCSO dispatch center upgrades. Mr. Shamburger made a motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Lindale Police Department in the amount not to exceed \$20,000 for the participation in the purchase of upgrades to the Lindale PSAP including new dispatch consoles and new dispatch seating to enhance the delivery of 911 services to the citizens of the Smith County and The City of Lindale. Mr. Morales stated that Lindale PD is asking for a new dispatch console and new dispatch seating. Lindale PD has not requested any funding in approximately two years. Mr. Shamburger motion to accept and Mr. Garmon seconded the motion. The motion was carries unanimously.

10. Receive update, discuss, consider, and take any necessary action on the Smith County 9-1-1 Communications District Fiscal Year 2016-2017 Proposed Operating Budget currently out for review, comment, and approval by Smith County Commissioners Court and the 11 Participating Municipalities prior to final adoption by the SC911 District Board of Managers. Mr. Morales stated that the proposed Operating budgets had been mailed out to all 11 municipalities. The District will need 6 out of the 11 municipalities to approve the budget plus the Smith County Commissioners Court. No motion was made.

11. District Directors Report. Mr. Morales stated that APCO and the NPEF conference were coming up in the month of August. He also stated that he and Claudia Caballero met with Lt Hayter to discuss a partnership with TJC. The SC 911 District is also looking to help the VFD with funding 68 tablets. The next board meeting will be on August 24, 2016 at 10 am. No motion was made.

12. The meeting was adjourned at 10:33 am. Mr. Brown motion to accept and Mr. Garmon seconded the motion.

