

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
August 24, 2016

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:01 AM on August 24, 2016 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Johnny Brown
Jerry Shamburger
Ron Shaffer
Bobby Garmon
Gene Cottle
Fred Cowden

Staff Present: Bill Morales
Jan Funderburgh
Catarina Ridgeway

Guest: Ron Stutes- Legal Counsel
Terry Rozell- Smith County ESD
Randy Melton- TJC PD/ESD #2
Larry Locke- Smith County ESD #2
William Locke- Valley View Consulting
Michael Smith- ETMC
Amanda Cook- Tyler PD

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
- 2. Approval of July 20, 2016 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of July 2016 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 83.33 percent of the budget year. The expenses are at 51 percent and the income is at 85 percent of the budgeted year. Mr. Garmon made a motion to accept the financials and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 4. Review July 2016 Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the July trouble tickets. No motion was carried.

5. Review July 2016 SC911 Database and GIS activities. Ms. Jan Funderburgh stated that the SC 911 District purchased new validation software for the next generation. She said we have it installed already and will not have to pay it until the next fiscal budget year. No motion was carried.

6. Review July 2016 Public Education and Training Activities. Ms. Claudia Caballero presented the public education and training activities for the month June. These activities included Peace Officers Meeting, Criticall Testing, TJC West-Meeting, Lindale ECC giveaways, ETCC giveaways, ENP Study Group, TTNF meeting, and NPEF meeting. Ms. Caballero also presented reports on the Aurora system. It shows the break down on the number of call made it 911. It shows that the most used call service is the wireless calls. No motion was carried.

7. Discuss, consider, and take any necessary action authorizing the District Director to enter into a contract with Valley View Consulting LLC., to assist the District in the development, analyzing, and consummating of a new bank depository contract in an amount not to exceed \$7000. Mr. Morales stated that our final contract expires January 31, 2017. Valley View consulting will need \$5500 for the first phase and \$250 an hour if needed. Mr. Shamburger made a motion to accept and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

8. Discuss, consider, and take any necessary action to approve a new Public Safety Answering Point (PSAP) Project Participation Interlocal Funding Agreement between SC911 District and Smith County Emergency Services District #2 (ESD#2) to assist with funding and project participation to enhance the delivery of 9-1-1 System related services to the residents of the ESD # 2 service area. Mr. Morales stated that the interlocal has been approved by the VFD board and SC 911 district attorney. Mr. Brown made a motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from Smith County Emergency Services District #2 (ESD #2) in the amount not to exceed \$15,000 for the participation in the purchase of 68 Tablet computers to be installed in ESD #2 equipment to enhance the delivery of 911 services to the citizens of the Smith County. Mr. Morales stated that the Smith county ESD #2 is asking for the Smith county 911 district to fund 68 tablets that will cost no more than \$15,000. The equipment, maintenance, and monthly service are the SC ESD #2 responsibility. Mr. Brown made a motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.

10. Discuss, consider, and take any necessary action to approve a new Public Safety Answering Point (PSAP) Project Participation Interlocal Funding Agreement between SC911 District and Tyler Junior College Police Department (TJCPD) to assist with funding and project participation to enhance the delivery of 9-1-1 System related services to the staff and students of the TJC campuses. Mr. Morales stated that the TJC PD will like to be a part of the PSAP participation with the Smith County 911 District. This means they will be able to take advantage of funds and training offered by the SC 911 District. It will also help improve calls being transferred from Tyler PD to TJC PD. Mr. Brown made a motion to accept and Mr. Shamburger seconded the motion. The motion was carried unanimously.

11. Receive overview of Fiscal years 2013-2016 PSAP Participation Funding Projects with the City of Tyler, Smith County, City of Lindale, City of Troup, City of Bullard, City of Arp, City of Whitehouse, ETMC-EMS, SCVFA, and other participating agencies. Mr. Morales presented a chart showing the amount of PSAP participation fund given to each PSAP in the past six years. Mr. Morales stated that the PSAP funding is not mandated. The Smith County Board of Directors approved the PSAP funding to help each participating agencies within Smith County. No motion was carried.

12. Receive update, discuss, consider, and take any necessary action on the Smith County 9-1-1 Communications District Fiscal Year 2016-2017 Proposed Operating Budget currently out for review, comment, and approval by Smith County Commissioners Court and the 11 Participating Municipalities prior to final adoption by the SC911 District Board of Managers.

Mr. Morales stated that we have been approved by the Smith County Commissioners' court, City of Arp, City of Bullard, City of Noonday, City of Troup, and the City of Tyler. The City of Tyler presented a few issues regarding our budget. These issues that were mentioned are the amount of raises that the SC 911 District employees get every year and the reserve fund set at 1.9 million. The City of Tyler wanted to know how the SC 911 District is funded. Mr. Morales stated that we get funding from landlines. Mr. Morales has even offered to set up a meeting to go over our funding and how we operate. No motion was carried.

13. District Directors Report. Mr. Morales did not have anything else to report. No motion was carried.

14. The meeting was adjourned at 11:11 am. Mr. Shaffer motion to accept and Mr. Garmon seconded the motion.

