

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 21, 2015

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 9:59 AM on October 21, 2015 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Bobby Garmon
 Johnny Brown
 Ron Shaffer
 Fred Cowden

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Louie Downey

Guest: Ron Stutes- Legal Counsel
 Terrence Gorman- City of Tyler Attorney
 Michael Smith- ETMC-EMS
 Steven Hickey- SCSO
 Roxanne Bitz- TCDRS
 Woody Glover- Former District Director

1. **Call to order and introductions.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Jerry Shamburger was not present for the board meeting.
2. **Approval of September 16, 2015 Regular Board Meeting minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
3. **Review of the September 2015 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 100 percent of the budget year. The expenses are at 83 percent and the income is at 84 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Garmon seconded the motion. The motion was carried unanimously.
4. **Receive update on SC911 Board Nominations for the board positions currently held by Ron Shaffer, Johnny Brown, and Bobby Garmon.** Mr. Morales stated that Ron Shaffer is nominated by Troup, Johnny Brown is nominated by the VFD, and Bobby Garmon is nominated by the Smith County Commissioners Court. No motion was made.
5. **Discuss, consider, and take any necessary action to authorize the District Director to approve an AMENDED Request for Public Safety Answering Point (PSAP) Project Participation Funds from The Smith County Sheriff's Office in the amount not to exceed \$5000 for the purchase of**

two (2) SCSO SWAT Medic Communications Enhancement Radios/Helmets to enhance the delivery of 911 services to the citizens of the Smith County. Mr. Morales stated we had originally approved swat helmets for \$3,500. The product was ordered but never received. The order was cancelled and refunded. Now, the SCSO is asking for \$5,000 for new swat helmets. Mr. Hickey stated that the quote is showing more because it has three different types of helmets. The old quote was \$3,169.98. The new quote is \$4,254.07. Johnny motion motioned to accept if it does not exceed \$5000 and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

- 6. Receive Update and take any necessary action regarding the annual review of the SC911 District Retirement Plan as presented by representatives of the Texas County and District Retirement System (TCDRS).** Mrs. Roxanne Bitz presented the annual review of the Texas County and District Retirement System (TCDRS) to the board members. No motion was carried. The item was tabled until the next board meeting.
- 7. Discuss, consider, and take any necessary action for a Cost of Living Adjustment (COLA) for active retirees of the SC911 District Retirement Plan as administered by Texas County and District Retirement System (TCDRS)** Mrs. Roxanne Bitz presented the cost of living adjustment (COLA) to the board members. The item was tabled until the next board meeting.
- 8. Receive August and September 2015 ticket reports and updates for all SC 9-1-1 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for August and September. No discussion. No questions. No motion was carried.
- 9. Review September 2015 SC911 Database and GIS activities.** Mrs. Jan Funderburgh stated there was a kickoff meeting for the new aerial photography project. It is ready to go. We are just waiting for off season. No discussion. No questions. No motion was carried.
- 10. Review September 2015 Public Education and Training activities.** Mrs. Claudia Caballero presented the public education and training activities for the month of September 2015. These activities included the Peace Officers Meeting, Dovia, Civilian Active Shooter training-TPD, ENP study group, Crisis Communication (SCEOC), Women's Auxiliary, Kids Day in the Park (Boys and Girls Club), Preparing for the Overton's night out, and Spanish for LE-TJC. No discussion. No questions. No motion was carried.
- 11. District Directors Report.** Mr. Morales stated they are still looking into the \$49,000 issue on the software update. He spoke with Airbus and is still looking into it.
- 12. The meeting was adjourned at 11:04 am.** Mr. Shaffer motion to accept and Mr. Brown seconded the motion.